



Santa Cruz County Animal Shelter

2200 7th Ave., Santa Cruz, CA 95062

580 Airport Boulevard, Watsonville, CA 95076

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Melanie Sobel
General Manager

SANTA CRUZ COUNTY ANIMAL SHELTER BOARD OF DIRECTORS MEETING

December 9, 2013 – 3:00 p.m.

Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

- 1.0 Call to Order and Roll Call
- 2.0 Introductions
- 3.0 Consideration of Late Additions or Changes to the Agenda
- 4.0 Oral Communications – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today's Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up at a later time, either individually or on a subsequent Agenda.
- 5.0 Consent Agenda
 - Pg 1 5.1 Approve minutes of the October 21, 2013 meeting
 - Pg 4 5.2 Accept reports of the General Manager and the Management Team for October/November 2013
 - Pg 11 5.3 Accept and file the statistics for the months October/November 2013
 - Pg 13 5.4 Accept and approve contract with UCSC for animal control services
 - Pg 21 5.5 Accept and approve contract with City of Capitola for animal sheltering services
 - Pg 34 5.6 Authorize General Manager to allocate funds from the B. Jean Trust designated for the veterinary clinic at the Santa Cruz Shelter in the amount of \$2,144.39
 - Pg 36 5.7 Approve recommendation of General Manager to set the 2014 Board of Directors' meeting dates
- 6.0 Regular Agenda
 - Pg 37 6.1 General Manager's oral report
 - Pg 38 6.2 Consider and approve financial report for the months of October/November 2013 and take related actions
 - Pg 43 6.3 Accept and file update on comparison of fees
 - Pg 45 6.4 Consider and approve the addition of Section 6.08.011 relating to the microchipping of dogs and cats and amendment of Subsection 6.04.020 (P) relating to the definition of owner in the Santa Cruz County Code
 - Pg 58 6.5 Consider report on feral cat colonies
 - Pg 59 6.6 Consider update on Administrative Citation program
- 7.0 Adjourn Regular Meeting
- 8.0 Correspondence
 - 8.1 Letter from Dr. Ted Moran
 - 8.2 Letter from Dr. Ian G. Walton
 - 8.3 Letter from Robert Malbon
 - 8.4 Letter from Jerry Santos
 - 8.5 Letter from J.P. Novic of CAPE
 - 8.6 Email from Melanie Sobel to New Dogs in Town

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities.

The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Rosanne Mayclin at 831/454-7205 (TDD 831/454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

Consent Agenda Item 5.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: December 9, 2013
SUBJECT: Approve Minutes of October 21, 2013 Meeting

Recommendation:

Approve the minutes from the Santa Cruz County Animal Shelter Board of Directors meeting of October 21, 2013.

**SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING**
Minutes of Monday, October 21, 2013, 3:00 PM
Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, Md = Maldonado, S = Shull, C = Clark, W = Weiss,
Z = Zamora, Mr = Marsh;

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Chairperson Weiss called meeting to order at 3:05 pm Board Member Marsh, Clark and Shull were absent
- 2.0 Introductions: Greg Landsowne for Jeff Marsh; Scott Collins for Tina Shull, General Manager introduced SCCAS Volunteer Sally Wing
- 3.0 Late Addition or changes to agenda: Move Consent Agenda Item 5.5 to the regular Agenda Item 6.7
- 4.0 ORAL COMMUNICATION – 12 people addressed the board on matters unrelated to the days agenda
- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the August 12, 2013 Board Meetings
 - 5.2 Accepted reports of General Manager and Management Team for the months of August/September 2013
 - 5.3 Accepted statistics for the months of August/September 2013
 - 5.4 Approved contracts vet services for FY13/14 of R. Bing Dilts, DVM and Peter Makoto Matsuki, DVM
 - 5.5 Moved to Regular Agenda Item 6.7 for discussion
 - 5.6 Accepted and Approved 1st quarter report for all claims under \$10,000.
 - 5.7 Accepted and Approved 1st quarter Journal Entry payments to the County of Santa Cruz for FY13/14

Board Action on Consent Agenda – MS//PMdC//WZMr//

6.0 REGULAR AGENDA

- 6.1 General Manager's Oral report presented by Melanie Sobel gave a few highlights from her General Manager's Report, Ben Winkleblack, Shelter Manager attended the hearing on a rabbit cruelty case and secured \$29,887.43 in restitution, Todd Stosuy, Field Services Manager secured a grant from ASPCA in the amount of \$22,500 to purchase runners and dog houses for the Watsonville door to door program, the program is currently on suspension due to the ACO unit being down two officers. Ben Winkleblack and FOWAS have been working together and secured a private vet hospital to revamp into a spay and neuter clinic FOWAS will pay for all the equipment and supplies and SCCAS will provide the Veterinarian and Vet Technician to target the Watsonville area, we are also hoping to get grants to fund free spay and neuter for the new clinic. Joan DeNeffe, SCCAS Volunteer received permission from the illustrator for SCCAS to use the "Preventing Dog Bites" brochure for educational purposes, Sally Wing provided stickers with the Shelters information to attach to the brochures.

Board Chair Weiss congratulated Todd Stosuy on his 3rd re-election of president to the National Animal Control Association Board of Directors.

No vote was needed

- 6.2 Approved financial reports for the months of August and September 2013.

Board Action on Regular Agenda – MPMdC//WZMrS//

- 6.3 Updated Board on the Administrative Citation Program. So far the County and city of Santa Cruz 3 have passed this and we are still waiting on the cities of Scotts Valley and Watsonville. Marie Costa of County Counsel reported both cities of Scotts Valley and Watsonville have implemented their own administrative process, since the animal services administrative process is different we would like the animal services program and any violation associated with the animal codes to be heard by one panel. County Counsel would like to create a model code that all the cities and the county would adopt. Director Maldonado requested the materials be forwarded to his office so he can speak with the city of Watsonville's attorney and Director Weiss agreed to speak with the attorney for the City of Scotts Valley. Director Mauriello motioned to continue this item to the next meeting and request that the cities of Watsonville and Scotts Valley provide an update at that time and directed staff to forward the appropriate materials so they can discuss this matter with their lawyers

Board Action on Regular Agenda – MS//PMdC//WZMr//

- 6.4 Considered report on Feral cat Colonies in Santa Cruz County, the General Manager gave an oral report on the Feral Cat Colonies registered with the SCCAS Board requested staff to review materials discussed and to make recommendation on policies related to feral cats including the consideration of a model ordinance to be adopted by all the jurisdictions and to continue to provide for compliance with the existing ordinances until a replacement can be determined.

4 people from the public addressed the board on this matter

Board Action on Regular Agenda – MMdS//PC//WZMr//

- 6.5 Continued changes to JPA agreement and Policy and Procedures #210 and #220 to the next meeting for discussion and request the various jurisdictions to look over the draft and directed staff to provide copies of the materials to the City of Capitola and invite them to attend the meeting where this item will be discussed.

1 person from the public addressed the board on this matter

Board Action on Regular Agenda – MWMdS//PC//ZMr//

- 6.6 Continued the addition of Section 6.08.011 relating to the microchipping of dogs and cats and amendment of Subsection 6.04.020 (P) relating to the definition of owner and custodian in the Santa Cruz County Code to the next meeting and request staff to return with an appropriately worded ordinance that could be adopted by either the county or cities that participate in the Animal Shelter so they could consider adopting the ordinance or recommending it to their jurisdictions to adopt the ordinance. The Board also directed staff to hold an informational public forum to discuss the issues on the importance of microchipping.

4 people from the public addressed the board on this matter

Board Action on Regular Agenda – MWMdS//PC//ZMr//

- 6.7 Continued to the next meeting the update on comparison of fees

- 7.0 Meeting adjourned at 5.02pm. Next regular meeting is scheduled for 12/09/2012 at 3pm

Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors
 FROM: Melanie Sobel, General Manager
 DATE: December 9, 2013
 SUBJECT: Reports from the Management Team for the months of October/November 2013

This report is provided to give you a brief synopsis of the programs provided and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

General

- Shelter Manager Benjamin Winkleblack secured a grant from PetSmart Charities in the amount of \$86,300 for free spay/neuter, and \$5 microchip, rabies vaccination and FVRCP vaccination combo for cats that reside in zip code 95076.
- Friends of Watsonville Animal Shelter (FOWAS) has leased a former veterinary hospital to use for a targeted spay/neuter clinic in the City of Watsonville. This will be a partnership between SCCAS and FOWAS to expand our Planned Pethood program to South County. The facility is currently operating one day per week.
- SCCAS celebrated the 5th anniversary of the Santa Cruz shelter by hosting events the weekend of October 19th and 20th. On October 19th, the shelter offered \$5 rabies vaccinations, microchips and nail trims and 50% off adoption fees. On Sunday, October 20th, the shelter hosted an "Alumni Bash" for all SCCAS adoptees with live music, free food and refreshments, pet photos, dog baths, nail trims by Bed & Biscuits, canine massage by Frolic Dog, veterinarian advice by Dr. Evelyn Sharp of My Personal Vet, and raffle tickets.
- Due to continued shelter overcrowding, SCCAS held a "Daylight Savings Pet Adoption Special" which offered discount adoption fees for the entire month of November. The adoption special resulted in 212 adoptions this November compared to 170 for November of last year.
- SCCAS hosted a community meeting on November 21, 2013 at 6:00 pm at Simpkins Swim Center, 979 17th Ave, Santa Cruz, to discuss the proposed mandatory microchip ordinance for Santa Cruz County. The meeting date and time was listed under General Manager Melanie Sobel's editorial on the importance of microchipping in the Sunday, November 9th Santa Cruz Sentinel. It was also listed under the Coast Lines section in the Sentinel on Thursday, November 14th. The meeting was also listed several times on SCCAS' Facebook page, sent out to SCCAS's email list and was mentioned for two weeks on KPIG's "Hog Call" segment which runs approximately 40 times a week.
- SCCAS continues its partnership program, Canines Teaching Compassion, with the nonprofit organization UnChained. UnChained partners with local schools and organizations to help reduce violence in our homes, schools and communities by implementing humane education and innovative animal-assisted therapy programs, in an effort to teach children and adults the values of respect, empathy, good citizenship and kindness towards one another.
- Animal Friends Rescue Project (AFRP) continues to take SCCAS' cats and kittens, many with medical issues and too young for adoption, into their adoption program. This

partnership continues to increase SCCAS' animal transfer rate significantly and directly helps increase SCCAS' live animal release rate.

- Santa Cruz SPCA continues to assist SCCAS with taking animals, many with medical issues, into their adoption program. This directly helps increase SCCAS's live animal release rate.
- Friends of Santa Cruz County Animals (FOSCCA) and Friends of Watsonville Animal Shelter (FOWAS) continue to fund medical procedures for SCCAS animals, allowing them to be treated and made available for adoption. This directly helps increase SCCAS' live animal release rate. Both organizations also fund low-cost spay/neuter vouchers for low-income residents.
- Project Purr continues to assist SCCAS with feral cat placement and feral cat issues. This directly helps increase SCCAS' live animal release rate and prevents animals from entering the shelter.
- SCCAS staff continues to participate in FOWAS meetings held every other month.
- SCCAS is participating in the quarterly Bay Area Animal Welfare Directors Meetings at San Francisco SPCA.

SCCAS Staff

SCCAS currently has an Animal Control Officer on a six month medical leave and one Animal Control Officer vacancy due to the officer accepting a position with State Parks. We are in the final stages of hiring an excellent candidate for the Animal Control Officer I position and expect a mid-December starting date.

Watsonville Shelter

Supervisor Kiersten Fox continues to identify and oversee the many shelter improvements made at the Watsonville shelter. Some new projects she is researching are a new outdoor cattery, shade areas for the dog play yards and a small pole barn to store feral cat traps, cat loaders and house livestock.

SCCAS staff continues to attend bi-monthly Friends of Watsonville Animal Shelter (FOWAS) meetings. We are working with FOWAS to try to improve operations and facilitate community support and outreach to Watsonville residents.

Live Oak Shelter

SCCAS veterinary clinic continues to have interns from the Animal Behavior College Registered Veterinary Technician program. The Shelter will also serve as a clinical rotation stop for students at all stages of their education. Depending on the current stage of the program, students will be receiving instruction and performing duties in the Animal Care Department and also in the Veterinary Clinic.

At the clinic at the Live Oak shelter location in the months of October 2013 and November 2013, 589 animals were spay/neutered. Also, 148 animals were transferred to our adoption placement partner organizations. The Live Oak Shelter continues to work closely with Sheriff's Work Release, CalWorks and Court Referral for support.

Client Services

Client services staff continues to provide excellent customer service while assisting a high volume of clients in person and on the phone. Staff processes adoptions, returns animals to their owners, distributes spay/neuter vouchers and schedules spay/neuter appointments, processes licenses, files lost and found reports, processes Administrative Citations, does research and follow up for the daily hold report, and sells merchandise and products to the public such as apparel with our new logo, flea prevention medication and pet identification tags to generate revenue.

Client services staff is increasingly helping with licensing and donation processing.

Animal Control

Due to an officer out on extended medical leave and a vacant officer position, the Door to Door Campaign in the City of Watsonville and Interlaken area of unincorporated Watsonville has been suspended.

Animal control officers continue to provide excellent animal rescue and control service to residents of Santa Cruz County. Officers continue to rescue injured and mistreated animals, promote public safety with assisting laws enforcement and conducting vicious and/or dangerous animal investigations, and providing community outreach and education at special events. In November, animal control officers assisted law enforcement with impounding large numbers of animals from two separate cases of deceased owners. One case involved two large pigs, a goat, 22 chickens and 8 cats from a property, and the other resulted in 25 cats impounded at the shelter.

Field Manager Todd Stosuy continues to represent our agency on a national level as President of the National Animal Control Association. Todd regularly attends and gives presentations at animal welfare conferences across the nation.

Volunteer and Humane Education Programs

SCCAS continues its Humane Education program which provides shelter tours and in-classroom humane education presentations.

Volunteer orientations continue to be offered twice a month. SCCAS' partnership with YouthSERVE allows 13-18 year olds to volunteer with trained supervisors. Several continuing education seminars are being offered each month to volunteers, staff and now the public on topics such as animal handling skills and basic animals grooming.

The volunteer marketing committee continues to meet once a month to help fundraise and promote community outreach by SCCAS. Also, Watsonville volunteers continue to provide an information table at the Cabrillo Farmer's Markets to promote shelter cats.

Pet of the Week segments continue each week in the Santa Cruz Sentinel and Mid-County Post. We are now showcasing a Pet of the Week segment once a month at KSBW television.

SCCAS continues to provide trainings and education opportunities for our volunteers and members of the public.

Statistics

Please see attached.

Melanie Sobel
General Manager

Recommendation:

Accept and file the reports of the management team for the months of October/November 2013.

**Shelter Services Board Report
October and November 2013
By Ben Winkleblack, Shelter Manager**

In the months of October and November:

- 1,542 dog licenses were sold
- 351 animals were adopted
- 148 animals were transferred to another shelter or rescue agency
- 950 animals entered the shelter
- 218 animals were reunited with their owner
- 240 WebLicensing transactions

The veterinary team performed 589 surgeries in the months of October and November. Of those surgeries, 128 were for Planned Pethood clients and 499 were for shelter animals.

The Watsonville shelter had an animal intake of 414 animals in August and September, down from 458 for that period in 2012. Santa Cruz had an animal intake of 536, compared to an intake of 557 for the same period in 2012. Both locations are in constant contact with our placement partners to network transfer to rescue for animals in need and were successful for 148 animals during October and November.

The Watsonville spay and neuter clinic officially opened for business on November 13 and has enjoyed steady traffic during this “soft launch”.

The shelter was approved for a grant from PetSmart Charities in the amount of \$86,310.00 to be used for providing spay and neuter services for cats owned by residents of the 95076 zip code. The funds will be for any resident of the target area and will not be restricted by income level. These funds will subsidize the spay and neuter procedure, rabies vaccine, FVRCP vaccine, and microchip for 1,800 cats (the theoretical number of intact felines to realize measurable impact). The cat owners will be asked to pay a \$5 co pay to participate in the program.

Thank you,
Ben Winkleblack

**Animal Control Report
October and November 2013
Todd Stosuy, Field Services Manager**

1. Our Department continues to operate extremely short staffed with only two full time officers and myself covering the County 24 hours a day and seven days a week. Our proactive and preventative programs and patrols have been severely limited due to this staffing level. I am currently in the hiring process for a new officer. The officer on medical leave is scheduled to return late January.
2. In last months report I failed to include the total Animal Control Orders issued for August and September 2013. Those were two Habitual Animal Offenders in unincorporated County, one Public Nuisance in the City of Watsonville, 3 Vicious Animal Orders in unincorporated County, one Vicious Animal Order City of Santa Cruz, one Warning letter unincorporated County and one Warning letter City of Watsonville.
3. In October and November 2013 we issued the following: two Habitual Animal Orders City of Santa Cruz, one Habitual Animal Order unincorporated County, one Habitual Animal Order City of Scotts Valley, two Vicious Animal Orders unincorporated County, 6 Warning letters unincorporated County and one Warning letter City of Watsonville.
4. We impounded two large pigs, a goat, 22 chickens and 8 cats from a property after the owner died and the Executor of the property could no longer care for the animals. This location was in unincorporated County.
5. With the assistance of the Sheriff's Department we impounded 25 cats from a property in Boulder Creek after the owner passed away.
6. We seized a Chihuahua in unincorporated Watsonville who was left without proper shelter and was emaciated. The investigation is continuing into ownership and criminal charges.
7. We continue to deliver dog houses and dog runners to underprivileged animal owners in the County thanks to the grant from the ASPCA. This has allowed us to improve the lives of backyard animals who are loved by their families, but who don't have the financial means to purchase the items. It is also keeping animals out of the shelter by preventing owner relinquishment when they cannot afford the items.
8. Officers responded and impounded a large aggressive horse that was running loose on Soquel near Mapletorpe. The horse was an extreme traffic hazard and aggressive to officers and others walking by. The animal was impounded without incident.
9. We were working with a man in unincorporated County in ensuring he was able to properly care for his two dogs, after he surrendered multiple birds for neglect. During the investigation his home caught fire and he and the two dogs perished. We assisted the fire department in recovering the bodies of the dogs.

Board Report for the Volunteer, Education, and Outreach Department
Jen Walker, Volunteer Coordinator and Education Coordinator
October/November 2013

Four General Volunteer Orientations, and other basic volunteer trainings, were offered during this period. Two extra GVO's were offered for UCSC students interested in volunteering with the shelter. Continuing education sessions for volunteers included: Tools of the Trade (how to use different enrichment items and harnesses with shelter dogs) and two SPOTT/Foster information sessions (offered monthly during peak foster session). In this time period (Oct/Nov 2012) SCCAS volunteers logged just over hours 5935, compared to 5058 in 2012, and 3926 in 2011 (all as logged in Volgistics).

There is continuing media outreach with Pet of the Week in the Sentinel, the Mid-County Post, and our KPig radio spot (informs our public about adoptable animals as well as offering educational information on a weekly basis), as well as the monthly Pet of the Week spot on KSBW TV. A weekly Pet of the Week video is being shot by Hope Services to promote that particular pet and bring important shelter and pet care related information to the public. Traffic on the shelter's Facebook page continues to grow (now at nearly 2,000 "likes").

Volunteer & Education Coordinator attended Compassion Fatigue webinars and quarterly Bay Area Shelter Volunteer Coordinator's meeting.

Monthly Night Out in support of the Shelter continues to be developed where a local business hosts an evening to raise funds and awareness for SCCAS: October at Santa Cruz Mountain Brewery and November at 99 Bottles of Beer on the Wall.

Shelter events were during this period:

- Fifth Anniversary Celebration 19th & 20th of November
- Daylight Saving Adoption Special (212 pets adopted in November 2013 compared to 170 in 2012).

Consent Agenda Item 5.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: December 9, 2013
SUBJECT: Statistics for the Months of October/November 2013

Recommendation:

Accept and file the reports of statistics for the months of October/November 2013.



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

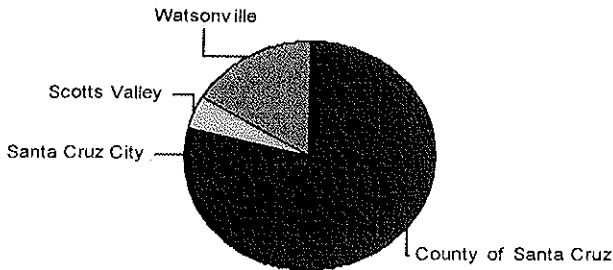
All Jurisdictions Combined 10/1/13 to 11/30/13

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Total Intake	278	364	158	110	40	950
	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adopted	67	83	126	51	24	351
Died	0	0	0	0	1	1
Euthanized	118	68	25	22	3	236
Returned to Owner	48	162	5	2	3	218
Transferred	50	33	27	32	6	148
Total Outcome	283	346	183	106	37	955

Intakes of Owner Requested Euthanasia From All Jurisdictions During 10/1/13 to 11/30/13 = **81**
 Animals on hand on November 30, 2013 = 189

Patrols by Jurisdiction	Patrols	Total Minutes
County of Santa Cruz	78	2,109
City of Santa Cruz	13	229
Scotts Valley	7	131
Watsonville	24	493

Percent of Total by Jurisdiction



County of Santa Cruz	71.2%
Santa Cruz City	7.7%
Scotts Valley	4.4%
Watsonville	16.8%
Total:	100.0%

License Compliance and Revenue

	Tags Sold	Revenue
CAPITOLA	50	\$1,476
COUNTY	894	\$25,612
OTHER	1	\$29
SANTA CRUZ	309	\$9,000
SV	101	\$3,143
WATSONVILLE	187	\$5,606
TOTAL	1,542	\$44,866

Consent Agenda Item 5.4

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: December 9, 2013
SUBJECT: Contract for Animal Control Services for UCSC

Recommendation:

Authorize the General Manager to sign the contract for animal control services for UCSC for July 1, 2013 to June 30, 2016.

AGREEMENT BETWEEN SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY
AND THE UNIVERSITY OF CALIFORNIA, SANTA CRUZ
FOR ANIMAL CONTROL SERVICES

This Agreement is entered into on December 9, 2013; between the SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY, a joint powers authority organized and existing under the laws of the State of California by the County of Santa Cruz and the Cities of Santa Cruz, Scotts Valley and Watsonville, hereinafter referred to as "ASA" and the THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, SANTA CRUZ, hereinafter referred to as "UCSC".

WITNESSETH

WHEREAS, it is beneficial for the ASA to provide consolidated animal shelter and animal control services on a county-wide basis; and

WHEREAS, UCSC has requested the ASA to provide certain animal control services; and

WHEREAS, the ASA is willing to provide such services provided that UCSC reimburses the ASA for all costs incurred in providing such services; and

WHEREAS, it is necessary and desirable that the parties enter into the Agreement as set forth below;

NOW, THEREFORE, IT IS HEREBY AGREED between the Center and Animal Services as follows:

1. Term. This agreement shall commence on July 1, 2013 and terminate on June 30, 2016.
2. Obligations of the Parties.

(a) The ASA will provide animal control services to UCSC as set forth in EXHIBIT A, attached hereto and incorporated herein by reference.

(b) In consideration for the services provided by the ASA, UCSC shall make payments as provided in Paragraph 3.

3. Payment. By mutual agreement of both parties, services as described within EXHIBIT A of this agreement will be billed at the hourly rate depending on time of day and will be payable within thirty (30) days of receipt of invoice. If an animal needs veterinary treatment pursuant to California Penal Code Section 597.1©, UCSC will pay for all cost incurred at the veterinarian hospital to ASA. If an animal is euthanized UCSC will pay current euthanasia fees and disposal fees to ASA.

4. Notice. All notices, demands, requests, consents, approvals, waivers, or communications ("notices") that either party desires or is required to give to the other party or any other person shall be in writing and either personally served or sent by prepaid postage, first class mail. Notices shall be addressed as appears below for each party, provided that if either party gives notice of a change of name or address, notices to the giver of that notice shall thereafter be given as demanded in that notice.

Authority: General Manager
 Santa Cruz County Animal Services Authority
 2200 7th Avenue
 Santa Cruz, CA 95062

UCSC: Chief of Police
 UCSC Police Department
 1156 High Street
 Santa Cruz, CA 95064

5. Mutual Indemnification. It is agreed that the ASA shall defend, hold harmless, and indemnify UCSC, its officers and employees, from any and all claims for injuries or damages to persons and/or property, which arises out of the performance of this Agreement ("Claims") but only in proportion and to the extent Claims for injury or damages are caused by the negligent act or omissions of the ASA, its officers or employees.

It is further agreed that UCSC shall defend, hold harmless, and indemnify the ASA, its officers and employees, from any and all claims for injuries or damages to persons and/or property, which arises out of the performance of this Agreement ("Claims") but only in proportion and to the extent Claims for injury or damages are caused by the negligent act or omissions of UCSC, its officers, agents or employees.

In the event of concurrent negligence of the ASA, its officers and/or employees, and UCSC, its officers and/or employees, then the liability for any and all claims for injuries or damages to persons and/or property, which arises out of the terms and conditions of this Agreement, shall be apportioned according to the California theory of comparative negligence.

In the event of a dispute as to indemnification between the ASA and UCSC, the payment of monies or apportionment of fault, as specified herein, the parties agree to select an arbitrator and be bound by the determination of the arbitrator. If the parties cannot agree on the selection of an arbitrator, they shall contact the Santa Cruz County Arbitration Administrator pursuant to Cal. Rules of Court 1617, and select an arbitrator from the randomly selected list of names provided, and shall be entitled to preemptory challenges as specified in Cal. Rules of Court 1605.

The arbitration shall be conducted according to Cal. Rules of Court 1600 st. seq., which governs Judicial Arbitration Rules for Civil Cases. The findings of the arbitrator shall be binding on all parties to the arbitration.

The duty of the ASA and UCSC to indemnify and save harmless as set forth herein shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

6. Insurance.

(a) Each party shall furnish the other with certificates of insurance evidencing the required coverage. These certificates shall specify or be endorsed to provide that thirty (30) days notice must be given, in writing, to the other party of any pending change in the limits of liability or of any cancellation or modification of the policy.

(b) Each party shall have in effect, during the entire life of this Agreement, Workers' Compensation an employer liability insurance providing full statutory coverage. Each

party certifies that it is aware of the provisions of Labor Code Section 3700 which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of the code.

(c) Each Party shall take out and maintain during the entire life of this Agreement such bodily injury liability and property damage liability insurance as shall protect it from any and all claims for damages for bodily injury, including accidental death, as well as any and all claims for property damage which may arise from the performance of services under the Agreement. Such insurance shall be combined single-limit bodily injury and property damage for each occurrence and shall include comprehensive liability of at least \$1,000,000.00.

(d) In the event of a breach of any provisions of this section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, the non-breaching party at its option may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work or obligations pursuant to this Agreement.

7. Inspection of Records. All records, books, reports, and documentation maintained by Authority related to performance under the Agreement shall be open for inspection by Animal Services upon demand at reasonable times.

8. Merger Clause. This Agreement, including the attached EXHIBIT "A" sets forth the entire Agreement between the parties. No subsequent alteration or variations shall be valid unless made in writing and signed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives have affixed their hands on the day and year in the Agreement first above written.

Dated: _____

General Manager
Santa Cruz County Animal Shelter

APPROVED AS TO FORM:

Marie Costa
Attorney for the Animal Shelter

Dated: 12-3-2013

Name: Kathryn Caruso
Title: Buyer
Regents of the University of California
On behalf of its Santa Cruz Campus

EXHIBIT A
PROVISION OF SERVICES

1. Basic Services are described as animal control services provided by an ASA Animal Control Officer during regular business hours for which officers are on an assigned shift. Basic services will be requested by UCSC when UCSC's regular animal control officer is not available, and when University Police personnel cannot act as backup. The hourly rate for Basic Services (during times when an Officer is on an assigned shift, as specified by a monthly schedule will be provided that lists daily shift hours) is charged at:
 FY 2013-14 \$80.00 per hour, with a two-hour minimum for each call for service.
 FY 2014-15 \$90.00 per hour, with a two-hour minimum for each call for service.
 FY 2015-16 \$90.00 per hour, with a two-hour minimum for each call for service.

2. Additional Animal Control Services are described as support services provided by an ASA Animal Control Officer for emergencies (as defined in the list that follows) after regular business hours for which no officers are on an assigned shift, and which require an on-call ASA Officer to respond. The hourly rate for Emergency After-Hour Services is charged at:
 FY 2013-14 \$120.00 per hour, with a two-hour minimum charge for each call for service.
 FY 2014-15 \$130.00 per hour, with a two-hour minimum charge for each call for service.
 FY 2015-16 \$130.00 per hour, with a two-hour minimum charge for each call for service.

3. Emergency calls, which are responded to after hours, are defined as the following:
 - Aggressive dogs attacking people or other animals - If the dog is potentially injuring a human.
 - Injured domestic animal- Before paging the on call officer, Campus Police should ask the RP to transport the animal to Santa Cruz Veterinary Hospital at 2585 Soquel in Santa Cruz, 475-5400. If the RP cannot transport, Campus Police should ask the RP to place a box or hamper over the animal to ensure it does not wander away. The animal will be transported to Santa Cruz Veterinarian Hospital or another emergency clinic for emergency treatment.
 - Injured wild animal - Before paging us, Campus Police will ask the RP to place a box or hamper over the animal to ensure it does not wander away. In the case of a large or aggressive wild injured animal (deer or coyote) Campus Police will ask the RP to standby on scene with the injured animal and place a blanket over the animal if possible.

- Protective Custody - We can be paged for any request of Police, Sheriff, Fire or Medical
 - Loose Livestock - We will respond to livestock at large calls only if the animals are on a major road and a safety issue for humans traveling on that road.
4. In providing animal control services, ASA will:
- Provide uniformed personnel and communications devices including radio and cell phone;
 - Provide a single point of contact to request services;
 - Maintain detailed incident reports in the ASA's Animal Control software application for a minimum of two years;
 - Provide billing and accounting services for invoices and payments; and
 - Provide transport to and arrange for emergency treatment of injured animal.

Consent Agenda Item 5.5

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: December 9, 2013
SUBJECT: Contract for Animal Shelter Services for City of Capitola

Recommendation:

Authorize the General Manager to sign the contract for animal shelter services for City of Capitola for September 1, 2013 to June 30, 2014.

**AGREEMENT BETWEEN SANTA CRUZ COUNTY ANIMAL SERVICES
AUTHORITY AND THE CITY OF CAPITOLA FOR ANIMAL SHELTER SERVICES**

This Agreement is entered into on December 9, 2013, between the SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY, a joint powers authority organized and existing under the laws of the State of California by the County of Santa Cruz and the Cities of Santa Cruz, Scotts Valley and Watsonville, hereinafter referred to as "ASA" and the City of Capitola, hereinafter referred to as "CITY".

WITNESSETH

WHEREAS, it is beneficial for the ASA to provide consolidated animal shelter and animal control services on a county-wide basis; and

WHEREAS, the CITY has requested the ASA to provide certain animal shelter services; and

WHEREAS, the ASA is willing to provide such services provided that the CITY reimburses the ASA for all costs incurred in providing such services; and

WHEREAS, it is necessary and desirable that the parties enter into the Agreement as set forth below;

NOW, THEREFORE, IT IS HEREBY AGREED between the CITY and Animal Services as follows:

1. Term. This Agreement shall commence on September 1, 2013 and terminate on June 30, 2014.

2. Obligations of the Parties.

(a) The ASA will provide animal shelter services to the CITY as set forth in EXHIBIT A, attached hereto and incorporated herein by reference.

(b) In consideration for the services provided by the ASA, the CITY shall make payments as provided in Paragraph 3.

3. Payment. By mutual agreement of both parties, services as described within EXHIBIT A of this Agreement will be billed by the ASA at a flat rate of \$15,000 in three equal installments of \$5,000 in January 2014, March 2014 and June 2014 and will be payable by the CITY within thirty (30) days of receipt of invoice. If an animal needs veterinary treatment pursuant to California Penal Code Section 597.1(c), the CITY will pay for all costs incurred at the veterinary hospital. Any amounts remaining in the CITY's veterinary appropriation of \$7,000 will be paid to the ASA no later than July 2014. The CITY's total payments to the ASA will not exceed \$22,000.

Revenue shall accrue to the ASA from: fines and impound fees, spay and neuter fees, adoption fees, boarding fees, license fees and other fees taken in for operations, and shall offset the costs of operations. The CITY shall adopt the ASA Fee Schedule as the Schedule that prevails in the CITY's jurisdiction. The ASA's 2013-14 fees are listed within EXHIBIT B of this Agreement.

4. Notice. All notices, demands, requests, consents, approvals, waivers, or communications ("notices") that either party desires or is required to give to the other party or any other person shall be in writing and either personally served or sent by prepaid postage, first class mail. Notices shall be addressed as appears below for each party, provided that if either party gives notice of a change of name or address, notices to the giver of that notice shall thereafter be given as demanded in that notice.

Authority: General Manager
 Santa Cruz County Animal Services Authority
 2200 7th Avenue
 Santa Cruz, CA 95062

City: Chief of Police
 City of Capitola
 422 Capitola Avenue
 Capitola, CA 95010

5. Mutual Indemnification. It is agreed that the ASA shall defend, hold harmless, and indemnify the CITY, its officers and employees, from any and all claims for injuries or damages to persons and/or property, which arises out of the terms and conditions of this Agreement and which results from the negligent act or omissions of the ASA, its officers, and/or employees.

It is further agreed that the CITY shall defend, hold harmless, and indemnify the ASA, its officers and employees, from any and all claims for injuries or damages to persons and/or property, which arises out of the terms and conditions of this Agreement and which results from the negligent act or omissions of the CITY, its officers, and/or employees.

In the event of concurrent negligence of the ASA, its officers and/or employees, and the CITY, its officers and/or employees, then the liability for any and all claims for injuries or damages to persons and/or property, which arises out of the terms and conditions of this Agreement, shall be apportioned according to the California theory of comparative negligence.

In the event of a dispute as to indemnification between the ASA and the CITY, the payment of monies or apportionment of fault, as specified herein, the parties agree to select an arbitrator. If the parties cannot agree on the selection of an arbitrator, they shall contact the Santa Cruz County Arbitration Administrator pursuant to Cal. Rules of Court 1617, and select an arbitrator from the randomly selected list of names provided, and shall be entitled to preemptory challenges as specified in Cal. Rules of Court 1605. The non-binding arbitration shall be conducted according to Cal. Rules of Court 1600 st. seq., which governs Judicial Arbitration Rules for Civil Cases.

The duty of the ASA and the CITY to indemnify and save harmless as set forth herein shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

6. Insurance.

(a) Each party shall furnish the other with certificates of insurance evidencing the required coverage. These certificates shall specify or be endorsed to provide that thirty (30) days notice must be given, in writing, to the other party of any pending change in the limits of liability or of any cancellation or modification of the policy.

(b) Each party shall have in effect, during the entire life of this Agreement, Workers' Compensation an employer liability insurance providing full statutory coverage. Each

party certifies that it is aware of the provisions of Labor Code Section 3700 which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of the code.

(c) Each party shall take out and maintain during the entire life of this Agreement such bodily injury liability and property damage liability insurance as shall protect it from any and all claims for damages for bodily injury, including accidental death, as well as any and all claims for property damage which may arise from the performance of services under the Agreement. Such insurance shall be combined single-limit bodily injury and property damage for each occurrence and shall include comprehensive liability of at least \$ 1,000,000.00.

(d) In the event of a breach of any provisions of this section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, the non-breaching party at its option may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work or obligations pursuant to this Agreement.

7. Inspection of Records. All records, books, reports, and documentation maintained by the ASA related to performance under the Agreement shall be open for inspection by the CITY upon demand at reasonable times.

8. Merger Clause. This Agreement, including the attached EXHIBIT "A" sets forth the entire Agreement between the parties. No subsequent alteration or variations shall be valid unless made in writing and signed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives have affixed their hands on the day and year in the Agreement first above written.

Dated: _____

General Manager
Santa Cruz County Animal Shelter

APPROVED AS TO FORM:

Marie Costa
Attorney for the Animal Shelter

Dated: 12/3/13

Chief of Police
City of Capitola

EXHIBIT A
PROVISION OF SERVICES

1. Animal shelter services – The CITY will collect and transport animals to the Animal Shelter located at 2200 7th Avenue, Santa Cruz, CA 95062 where the ASA will provide the following services:
 - Impounding and boarding of dogs, cats and other animals;
 - Veterinary care for impounded animals;
 - Euthanasia services;
 - Quarantine services;
 - Spay/neuter services for impounded animals;
 - Licensing and microchipping services; and
 - Adoption and transfer services.

EXHIBIT B
2013-14 FEES

Adoption Fees

Dogs

Puppies 2-6 mo	\$195
Adults 7 mo-6 yrs	\$130
Sr. Adult 6 yrs+	\$60

Cats

Kittens 2-6 mo	\$120
Adults 7 mo-6yrs	\$100
Sr. Adult 6 yrs+	\$55

Rabbits	\$50
Rodents	\$25
Small Caged Birds	\$25
Exotic Birds (i.e., parrots)	\$75
Small Livestock, Goats	\$75
Large Livestock, Cows	\$100
Horse	\$250
Chicken/Rooster	\$10

Adoption Hold Fee, until 5:00 p.m. next business day, not applicable to adoption, non-refundable

Cat	\$20
Dog	\$25

Adoption fee for rescue/non-profit agencies is equal to the cost of the spay/neuter for only adoptable animals.

Adoption fee for rescue/non-profit agencies for Rabbits is \$20.

Adoption fee for rescue/non-profit agencies includes a microchip.

Impound Fees

Altered *Unaltered

Cat

First Impound	\$30	\$30 + Penalty \$35
Second Impound	\$50	\$50 + Penalty \$50
Third Impound	\$75	\$75 + Penalty \$100
Fourth/Subsequent	\$75	\$75 + Penalty \$100

Dog

First Impound	\$75	\$75 + Penalty \$35
Second Impound	\$115	\$115 + Penalty \$50
Third Impound	\$195	\$195 + Penalty \$100
Fourth/Subsequent	\$225	\$225 + Penalty \$100

*Unaltered animal penalty fee provided under California Food and Agriculture Code section 30804.7 and 31751.7

Livestock

Large: First Impound	\$200
Second/Subsequent	\$250
Small: First Impound	\$75
Second/Subsequent	\$125
A.C. Officer Services	\$75/hour (min. 2 hours after hours)

Board Fees – Daily

Cats	\$20
Dogs	\$25
Other	\$25

License Fees – Dogs

Altered -- one year	\$29
Unaltered -- one year	\$100 with Unaltered Animal Certificate
Late Penalty	\$15
Senior Citizen (65+) – one year, altered, one dog	\$20
Potentially dangerous/vicious dog – one year	\$200
Unaltered Animal Certificate – one time	\$250
Exemption from Unaltered Animal Certificate	\$15 plus license fee

License Fees – Cats

Unaltered Animal Certificate – one time	\$250
Late Penalty	\$15
Failure to license – if impounded	\$30
Feral Cat Colony Registration Fee	\$20

Quarantine Fees

Home Quarantine (Field Check)	\$75
Shelter Quarantine	\$50 plus board fees

Service Fees

Microchip	\$25
Dog/Cat Trap Rental	\$10
Dog Humane Trap Deposit	\$255
Cat Humane Trap Deposit	\$70
Pick-up Animal in a Trap	\$75
Pick-up of Owned Animal	\$75
Use of Livestock Trailer	\$100/\$150 (1 st /2 nd time)

Medical Fees

Medical groom	\$45
Medical nail trim	\$15
Medication dispensed	\$20
Vet procedure	\$25
Rabies	\$14
Medical bath	\$20
Wound prep	\$35

Owner Surrender of Animal

Dog	\$50
Cat	\$35
Rabbit	\$25
Exotic	\$55
(snake, lizard, bird, turtle)	\$15-\$35
Small Rodents	\$10-\$25

Large Livestock	\$100
Small Livestock	\$75
Large Exotic	\$55

Protective Custody Fee

Owner Arrest	\$75/hour (min. 2 hours after hours)
Confiscate/Humane	\$75/hour (min. 2 hours after hours)
Emergency Hospital	\$25
Owner Requested Euthanasia	\$50 plus disposal
Disposal of dead animals	\$30, up to 19 lbs \$40, 20-69 lbs \$55, 70-99 lbs \$70, 100 lbs and up
Refund Processing Fee	\$25
Animal Control Officer Services	\$75/hour
Field Return of Owned Animal	\$75 unaltered penalty fee if applicable

Spay/Neuter Fees for Impounded Animals

Cats	
Neuter	\$55
Spay	\$80
Dogs	
Neuter 30 lbs/under	\$100
Neuter 50 lbs/under	\$110
Neuter 75 lbs/under	\$120
Neuter 99 lbs/under	\$130
Neuter +100 lbs	\$150
Spay 30 lbs/under	\$100
Spay 50 lbs/under	\$120
Spay 75 lbs/under	\$130
Spay 99 lbs/under	\$160

Spay +100 lbs	\$190
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Planned Pethood Spay/Neuter Fees

Dog	\$100
Cat	\$50
Rabbit	\$75
“Fix-a-Pit” Program	\$50
Animals over 100 lbs, in heat, pregnant or cryptochid add \$20	

Fees for Additional Required Services

Microchip	\$25
License	\$29
Rabies	\$10
Late drop-off fee	\$20
Blood panel	\$55

ONE STOP Fees with Purchase of License

Rabies	\$10
Microchip	\$25

Nuisance Abatement Appeals Fee (County)	\$75
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Non-Sufficient Funds Check Fee	\$40
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Puppy Training Deposits	\$100-\$200
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Training Room Rental Fees	\$22
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FINES FOR VIOLATIONS OF ANIMAL ORDINANCE – ADMINISTRATIVE CITATION PROGRAM

Failure to License*

First offense in one year	\$100
Second offense in one year	\$200
Third offense in one year	\$500

Failure to provide rabies vaccination**

First offense in one year	\$100
Second offense in one year	\$200
Third offense in one year	\$500

Failure to display license (each dog) \$50

Failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate***

First offense in one year	\$100
Second offense in one year	\$200
Third offense in one year	\$500

Dog running at large, first offense	\$100
Dog running at large, second offense	\$200
Dog running at large, third offense	\$250

Dog off leash, first offense	\$50
Dog off leash, second offense	\$100
Dog off leash, third offense	\$150

Failure of owner to pick up after dog or cat defecating \$100

Habitual noisy animals (6.12.090) \$100

Permitting livestock to trespass, per offense \$200

All recommended penalties not subject to cure will be reduced by 50% if they are paid in full by 5:00 p.m. of the first business day following issuance.

* Citations for failure to license will be dismissed if cured within 7 calendar days, including day off issuance.

** Citations for failure to provide rabies vaccination will be dismissed if cured within 7 calendar days, including day of issuance.

*** Citations for failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate will be dismissed if ASA receives evidence that animal was spayed or neutered within 30 calendar days, including day of issuance.

Consent Agenda Item 5.6

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: December 9, 2013
SUBJECT: Authorize expenditure for Watsonville Laundry Room Improvement

Recommendation:

Authorize General Manager to allocate funds from the B. Jean Adams Trust designated for the veterinary clinic at the Santa Cruz Shelter in the amount of \$2,144.39.

Discussion:

The funds are needed for the following veterinary equipment which will improve operations in the veterinary clinic:

- 1) Surgery instrument ultrasonic cleaner: \$592.69
Provides more consistent and "fine tooth" cleaning of surgical instruments. The current cleaning brushes used do not get the fine bits that are wedged into the tiny fissures of the instrument surfaces.
- 2) Surgery table heating pad: \$551.70
The current electric heating pads are no longer functional – may or may not heat up and they have hot (and cold spots). There are various types of warming devices on the market. A moderately priced and safe product is the water blankets. These do not heat above the set temperature and thus don't run the risk of burning an animal. These heating pads are not so essential for medium and large dogs but for cats and kittens/puppies, are very valuable in keeping their body heat up during surgeries.
- 3) Video Otoscope: \$1,000.00
This instrument allows viewing ear canals and ear drums better with the much higher magnification offered over the manual otoscope. Many ear drums have questionable integrity and being able to determine intactness or lack of often determines the treatment plan. It will also help differentiate between things like hair versus stickers in the ear canals.

COUNTY OF SANTA CRUZ
 REQUEST FOR TRANSFER OR REVISION
 OF BUDGET APPROPRIATIONS AND / OR FUNDS

Department: SANTA CRUZ COUNTY ANIMAL SHELTER

Date: December 2, 2013
FUND 76-114 GENERAL FUND

TO: **Board of Supervisors / County Administrative Officer / District Board**

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending - June 30, 2014

AUDITORS USE ONLY			
DOCUMENT #	AMOUNT	L/N	T / C Hash
JR	4,290	1	21

Batch #	
Date	Keyed By:

		T/C	Index	SubObject	User Code	Amount	Account Description
TRANSFER	To	21	702810	3432		\$ 2,145	OTHER MEDICAL MATERIALS
	From		006110	memo only		\$ 2,145	FUND BALANCE FD 76-114-100 GL 343 SUBSIDIARY 761142 (B. JEAN - SC)

Explanation:

ALLOCATE \$2,145 FOR OTHER MEDICAL MATERIALS AND SUPPLIES AT THE SANTA CRUZ SHELTER.

Name _____ Title General Manager

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by _____ Deputy _____ Date _____

County Administrative Officer's Action: () Recommended to Board () Approved () Not Recommended or Approved

County Administrative Officer _____ Date _____

State of California)
 ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for
 County of Santa Cruz) transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order
 duly entered in the minutes of said Board on

_____ 20_____, By _____, Deputy Clerk

(A-C) * Decs: _____

Item _____ - Budget Transfer

A-C Review		

BRD. NAME AGENDA DATE

Item No.

Distribution:

White-Board of Supervisors
 Yellow-Auditor-Controller

Green-County Administrative Officer
 Pink-Originaling Department

Goldenrod-Departmental Control Copy

Consent Agenda Item 5.7

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: December 09, 2013
SUBJECT: Board of Directors' Meeting Schedule of 2014

Recommendation:

Approve the Board of Directors' meeting schedule for 2014.

Discussion:

Each December, your Board adopts the meeting schedule for the upcoming calendar year. The proposed meeting schedule keeps the current rotation whereby your Board meets on the second Monday of every other month, unless there is a holiday scheduled for that Monday or another conflict. For months with holidays on the second Monday, the meeting is scheduled on the following Monday.

The following dates are the proposed 2014 schedule:

February 10
April 14
June 09
August 11
October 20 (October 13 is a holiday)
December 8

Regular Agenda Item 6.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: December 9, 2013
SUBJECT: General Manager's Oral Report

General Manager will present an oral report on the Santa Cruz County Animal Shelter.

Regular Agenda Item 6.2

TO: Animal Services Authority Board of Directors
FROM: Melanie Sobel, General Manager
DATE: December 9, 2013
SUBJECT: Financial Report for the Period Ending November 30, 2013

Recommendation:

Approve the Financial Report as presented for the period ending November 30, 2013.

Discussion:

The Financial Report ending November 30, 2013 reflects total revenues of \$103,842 and expenditures of \$407,124. YTD Revenues are \$1,987,941. YTD Expenditures are \$1,498,982. Current total revenues are 59% of a potential 42%. The percentage of current year expenditures is at 42%.

Licensing revenues YTD are \$126,955. At this point last year licensing revenues were \$126,986.

**Santa Cruz County Animal Services Authority
 Financial Summary for Fiscal Year 2013-14
 For Months Ending November 30, 2013**

Revenues:	2013-14 Final Budget	2013-14 YTD Actuals	YTD Remaining	2012-13 YTD Actuals
ANIMAL LICENSES	\$340,000	\$126,955	\$213,045	\$126,986
INTEREST	\$3,000	\$1,400	\$1,600	\$1,707
RENTS & CONCESSIONS	\$1,500	\$134	\$1,366	\$218
RENTAL DEPOSIT/FORFEIT REVENUE	\$0	\$140	(\$140)	\$0
INTERGOVERNMENTAL REVENUES	\$0	\$0	\$0	\$0
HUMANE SERVICES	\$336,000	\$118,817	\$217,183	\$120,152
ADMINISTRATIVE SERVICES	\$1,000	\$480	\$520	\$500
COST RECOVERY-OTHER	\$5,500	\$1,818	\$3,682	\$2,320
MEMBER CONTRIBUTION	\$2,217,945	\$1,552,562	\$665,384	\$1,552,562
CHARGES FOR CURRENT SERVICES	\$0	\$1,345	(\$1,345)	\$0
ADMIN FINE FEES	\$25,000	\$3,165	\$21,835	\$0
GRANT SERVICES-NON INTERGOV	\$0	\$37,500	(\$37,500)	\$0
ANIMAL MICROCHIP FEES	\$20,000	\$9,810	\$10,190	\$7,334
ANIMAL RABIES FEES	\$10,000	\$2,714	\$7,286	\$2,162
ANIMAL SPAY&NEUTER FEES	\$100,000	\$40,806	\$59,194	\$31,870
SALES-OTHER-TAXABLE	\$15,000	\$6,140	\$8,860	\$5,226
CASH OVERRAGES	\$0	\$20	(\$20)	\$20
CONTRIBUTIONS and DONATIONS	\$270,000	\$62,991	\$207,009	\$56,583
NSF CHECKS	\$0	\$49	(\$49)	(\$202)
NSF CHECKS-RETURNED CHECK FEE	\$0	\$80	(\$80)	\$0
OTHER REVENUE	\$50,000	\$21,015	\$28,985	\$22,154
BOND PROCEEDS	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$3,394,945	\$1,987,941	\$1,407,004	\$1,929,591

Less Expenditures:

Salaries and Benefits	\$2,332,962	\$1,064,048	\$1,268,914	\$980,608
Services and Supplies	\$984,670	\$404,957	\$579,713	\$459,518
Other Uses	\$119,907	\$29,977	\$89,930	\$26,918
Fixed Assets	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$3,437,539	\$1,498,982	\$1,938,557	\$1,467,044

Plus Contingency:

	\$137,474	\$0	\$137,474	\$0
TOTAL EXPENDITURES INCLUDING CONTINGENCY:	\$3,575,013	\$1,498,982	\$2,076,031	\$1,467,044

NET REVENUES OVER (UNDER) EXPENDITURE	(\$180,068)	\$488,959	(\$669,027)	\$462,547
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BEGINNING FUND BALANCE - UNDESIGNATED (unaudited ending balance from 6/30/13)	\$27,218	\$27,218	\$27,218	\$0
ENDING FUND BALANCE - UNDESIGNATED	(\$152,850)	\$516,177	(\$641,809)	\$462,547
Est. Transfer from SB90/B.JEAN Designations	\$152,850	\$0	\$0	
ENDING FUND BALANCE - UNDESIGNATED	\$0	\$516,177	(\$641,809)	\$462,547

ANIMAL LICENSE DETAIL

	2013-14 YTD Actuals	2012-13 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$3,526	\$3,288	\$238
LICENSES - SANTA CRUZ	\$24,689	\$23,995	\$694
LICENSES- SCOTTS VALLEY	\$7,828	\$6,218	\$1,610
LICENSES- COUNTY	\$74,286	\$77,418	(\$3,132)
LICENSES- WATSONVILLE	\$16,626	\$16,067	\$559

* Fund Balance Committed for SB 90 Claims received and set aside as of 6/30/13 is \$648,346 (Unaudited) before 12-13 adjust

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/13 is \$546,992 (Unaudited) before 12-13 adjustments

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/13 is \$700 (Unaudited)

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2012-13**

As of 11/30/13 from FAMIS
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	2013-14 Final Budget	CY Encumb	October Actuals	November Actuals	2013-14 YTD Actuals	YTD Remaining	42%		2012-13 YTD Actuals	COMPARE THRU NOV PY ACTUALS	November Actuals	2012-13 Est./Actuals
								Percentage of CY Budget Actualized	Percentage of PY Budget Actualized				
3100	SALARIES & BENF	\$2,332,962	\$0	\$173,349	\$342,890	\$1,064,048	\$1,268,914	45.61%	50.00%	\$980,808	\$83,440	\$219,673	\$2,251,933
3200	SERVICES & SUPL	\$984,670	\$0	\$100,241	\$64,234	\$404,957	\$579,713	41.13%	44.74%	\$459,518	(\$54,561)	\$66,406	\$1,042,721
6100	OTHER USES	\$119,907	\$0	\$0	\$0	\$29,977	\$89,930	25.00%	0.00%	\$26,918	\$3,059	\$0	\$107,672
6600	BUILDINGS AND IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
8400	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
9700	CONTINGENCIES	\$137,474	\$0	\$0	\$0	\$0	\$137,474	0.00%	0.00%	\$0	\$0	\$0	\$0
3100-9700	TOTAL EXPENDITURES	\$3,575,013	\$0	\$273,590	\$407,124	\$1,498,982	\$2,076,031	41.93%	62.69%	\$1,467,044	\$31,938	\$286,080	\$3,402,326
100-2500	TOTAL REVENUES	\$3,394,945	\$0	\$384,009	\$103,842	\$1,987,941	\$1,407,004	58.56%	66.00%	\$1,929,591	\$58,350	\$205,134	\$3,241,515
	NET COST	\$180,068	(\$0)	(\$90,420)	\$303,282	(\$488,959)	\$669,027	271.54%	287.63%	(\$462,547)	\$26,412	\$80,946	\$160,811
3100	REGULAR PAY-PER	1,387,396	\$0	\$111,468	\$160,244	\$571,784	\$815,612	41.21%	43.40%	\$504,256	\$67,529	\$147,320	1,334,557
3105	OVERTIME PAY-PE	4,850	\$0	\$0	\$463	\$580	\$4,270	11.95%	2.59%	\$869	(\$289)	\$486	1,411
3110	REGULAR PAY-EXT	30,604	\$0	\$1,940	\$4,213	\$11,853	\$18,751	0.00%	20.53%	\$16,424	(\$4,571)	\$5,370	29,723
3140	DIFFERENTIAL PAY	22,817	\$0	\$1,318	\$2,287	\$7,305	\$15,512	32.02%	36.12%	\$6,308	(\$1,002)	\$2,623	19,429
3150	OASDI-SOCIAL SE	109,775	\$0	\$8,605	\$12,457	\$44,266	\$65,509	40.32%	40.16%	\$39,475	\$4,791	\$11,487	102,842
3155	RETIREMENT	280,138	\$0	\$21,827	\$31,194	\$111,933	\$168,205	39.96%	50.41%	\$98,595	\$13,337	\$28,920	257,825
3160	EMPLOYEE INSURA	392,187	\$0	\$28,191	\$27,111	\$211,406	\$180,781	53.90%	66.30%	\$172,385	\$39,021	\$23,467	380,995
3165	UNEMPLOYMENT IN	5,285	\$0	\$0	\$5,011	\$5,011	\$274	94.82%	157.45%	\$10,318	(\$5,307)	\$0	10,318
3170	WORKERS COMPENS	99,910	\$0	\$0	\$99,910	\$99,910	(\$0)	100.00%	127.15%	\$129,978	(\$30,068)	\$0	114,833
3100	SALARIES & BENF	\$2,332,962	\$0	\$173,349	\$342,890	\$1,064,048	\$1,268,914	45.61%	50.00%	\$980,808	\$83,440	\$219,673	\$2,251,933
3215	POLICE SAFETY EQUIPMENT	1,000	\$0	\$0	\$0	\$0	\$1,000	0.00%	1.68%	\$43	(\$43)	\$0	500
3225	UNIFORM REPLACEMENT	2,000	\$0	\$33	\$0	\$33	\$1,967	1.63%	16.82%	\$505	(\$472)	\$0	2,000
3235	RADIO SERVICES	29,000	\$0	\$2,254	\$2,254	\$11,270	\$17,730	38.86%	33.90%	\$11,019	\$251	\$2,204	27,000
3240	TELECOM SERVICES	28,000	\$0	\$2,131	\$2,113	\$6,437	\$21,563	22.99%	28.43%	\$7,960	(\$1,523)	\$4,156	26,000
3250	FOOD	8,000	\$0	\$550	\$499	\$4,050	\$3,950	50.63%	16.23%	\$2,759	\$1,291	\$266	8,000
3262	JANITORIAL SERVICES	12,000	\$0	\$728	\$728	\$2,912	\$9,088	24.27%	41.56%	\$3,069	(\$157)	\$885	10,000
3295	LIABILITY INSURANCE	30,882	\$0	\$175	\$1,693	\$31,531	(\$649)	102.10%	102.45%	\$31,246	\$285	\$0	31,250
3305	OTHER INSURANCE	1,215	\$0	\$0	\$0	\$0	\$1,215	0.00%	0.00%	\$0	\$0	\$0	1,215
3355	MAINT-OFFICE EQUIPMENT	800	\$0	\$0	\$80	\$203	\$597	25.37%	0.00%	\$428	(\$225)	\$120	800
3360	MAINT-OTHER EQUIP-SVCS	3,000	\$0	\$28	\$0	\$73	\$2,927	2.42%	71.65%	\$1,075	(\$1,002)	\$47	3,000
3361	MAINT-OTHER EQUIP-SVCS	500	\$0	\$0	\$0	\$153	\$347	30.59%	0.00%	\$0	\$153	\$0	500
3395	FACILITIES MAINT	32,000	\$0	\$462	\$7,711	\$8,504	\$23,496	26.57%	301.69%	\$14,481	(\$5,977)	\$3,249	42,000
3405	MAINT STRUCT IM	2,500	\$0	\$651	\$3,151	\$3,920	(\$1,420)	156.81%	2.45%	\$147	\$3,773	\$0	5,000
3430	MEDICAL, DENTAL & LAB SUPPL	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.29%	\$17	(\$17)	\$0	0
3432	OTHER MEDICAL MATERIALS	115,000	\$0	\$10,554	\$6,405	\$42,563	\$72,437	37.01%	51.71%	\$41,025	\$1,539	\$4,585	115,000
3450	MEMBERSHIPS	1,200	\$0	\$0	\$1,005	\$1,450	(\$250)	120.83%	186.51%	\$1,916	(\$466)	\$856	2,000
3451	MISCELLANEOUS EXPENSES	6,381	\$0	\$6,381	\$495	\$6,876	(\$495)	107.76%	44.50%	\$8,945	(\$2,069)	\$3,023	13,000

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2012-13

As of 11/30/13 from FAMIS
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Acct	Acct Title	2013-14 Final Budget	CY Encumb	October Actuals	November Actuals	2013-14 YTD Actuals	YTD Remaining	42%		2012-13 YTD Actuals	COMPARE THRU NOV PY ACTUALS	November Actuals	2012-13 Est./Actuals
								Percentage of CY Budget Actualized	Percentage of PY Budget Actualized				
3452	CASH SHORTAGES	\$0	\$0	\$0	\$0	\$11	(\$11)	0.00%	0.00%	\$32	(\$21)	\$0	\$0
3484	DUPLICATING SVCS.	2,500	\$0	\$0	\$1,893	\$2,715	(\$215)	108.62%	17.91%	\$1,164	\$1,551	\$0	2,500
3489	PC SOFTWARE PURCHASES	2,500	\$0	\$0	\$0	\$1,253	\$1,247	50.13%	0.00%	\$792	\$461	\$792	\$1,800
3491	POSTAGE	8,000	\$0	\$2,127	\$0	\$4,255	\$3,746	53.18%	35.76%	\$3,624	\$631	\$1,000	8,000
3492	SUBSCRIPTIONS/PERIODICALS	400	\$0	\$0	\$0	\$0	\$400	0.00%	0.00%	\$0	\$0	\$0	400
3493	SUPPLIES	60,000	\$0	\$2,745	\$13,718	\$31,925	\$28,075	53.21%	73.00%	\$42,559	(\$10,635)	\$15,066	72,000
3495	NON-PC SOFTWARE	0	\$0	\$0	\$224	\$224	(\$224)	0.00%	0.00%	\$0	\$224	\$0	0
3496	INVENTORIABLE ITEMS	6,800	\$0	\$0	\$0	\$0	\$6,800	0.00%	0.00%	\$0	\$0	\$0	6,800
3505	ACCOUNTING & AUDITING	20,000	\$0	\$0	\$0	\$0	\$20,000	0.00%	0.00%	\$0	\$0	\$0	20,000
3520	BANKING SERVICES	18,000	\$0	\$1,553	\$1,767	\$8,692	\$9,308	48.29%	58.87%	\$7,525	\$0	\$1,382	18,000
3535	COMPUTER PROF SVCS	1,200	\$0	\$0	\$0	\$0	\$1,200	0.00%	0.00%	\$0	\$0	\$0	1,200
3545	CONSULTMGT/PC SVCE.	18,000	\$0	\$0	\$20	\$14,810	\$3,190	82.28%	51.84%	\$14,756	\$54	\$0	18,000
3547	COUNTY COUNSEL	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
3550	COUNTY OVERHEAD	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
3575	DATA PROCESSING	50,000	\$0	(\$141)	\$4,096	\$16,367	\$33,633	32.73%	40.03%	\$16,411	(\$44)	\$4,089	50,000
3665	PROF & SPECIAL	80,000	\$0	\$5,459	\$12,029	\$36,961	\$43,039	46.20%	54.39%	\$36,675	\$286	\$9,577	80,000
3763	VETERINARIAN SERVICES	95,000	\$0	\$4,242	\$0	\$23,111	\$71,889	24.33%	34.76%	\$49,076	(\$25,964)	\$2,600	131,890
3800	EQUIPMENT RENTS & LEASES-	5,000	\$0	\$0	\$0	\$1,577	\$3,423	31.54%	31.80%	\$2,695	(\$1,118)	\$287	5,000
3810	RENTS & LEASES-	198,842	\$0	\$49,417	\$0	\$98,835	\$100,008	49.71%	50.68%	\$98,835	\$0	\$0	198,842
3820	FIELD EQUIPMENT	1,500	\$0	\$0	\$0	\$19	\$1,481	1.30%	18.58%	\$161	(\$141)	\$161	1,500
3835	ADVERTISING & PROMOTION	1,500	\$0	\$716	\$100	\$1,050	\$450	70.00%	17.40%	\$348	\$702	\$0	1,500
3935	INVENTORY MATERIALS PURCH	10,000	\$0	\$19	\$0	\$6,904	\$3,096	69.04%	527.64%	\$10,553	(\$3,649)	\$0	18,000
3976	SPECIAL MISC EXP-SUPPLIES	500	\$0	\$0	\$0	\$52	\$448	10.30%	5.21%	\$104	\$0	\$7	500
4110	SUBSCRIPTIONS/BOOKS	500	\$0	\$0	\$0	\$0	\$500	0.00%	9.28%	\$93	(\$93)	\$93	500
4120	TOWING	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
4154	TRAVEL-EDUCATION	3,500	\$0	\$166	\$512	\$1,603	\$1,897	45.80%	29.74%	\$1,271	\$332	\$1,271	3,000
4162	TRAVEL-LODGING	750	\$0	\$0	\$0	\$678	\$72	90.35%	0.00%	\$0	\$678	\$0	750
4164	TRAVEL-MEALS	600	\$0	\$0	\$201	\$201	\$600	0.00%	7.47%	\$56	(\$56)	\$56	500
4166	TRAVEL-MILEAGE	3,000	\$0	\$0	\$0	\$201	\$2,799	6.70%	0.00%	\$0	\$201	\$0	1,000
4168	TRAVEL-OTHER	100	\$0	\$0	\$0	\$0	\$100	0.00%	0.00%	\$52	(\$52)	\$12	100
4170	REGISTRATIONS	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
4175	SERVICE CENTER	36,000	\$0	\$2,330	\$798	\$6,542	\$29,458	18.17%	27.89%	\$13,388	(\$6,846)	\$4,030	36,000
4180	TRAVEL ADVANCES	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
4310	UTILITIES	87,000	\$0	\$6,663	\$2,740	\$27,198	\$59,802	31.26%	43.94%	\$34,714	(\$7,516)	\$6,593	85,174
4830	PRINCIPAL ON LEASE PURCHASE	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
3200	SERVICES & SUPPLIES	\$984,670	\$0	\$100,241	\$64,234	\$404,957	\$579,713	41.73%	44.74%	\$459,518	\$27,764	\$66,406	\$1,042,721

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT

2012-13

As of 11/30/13 from FAMIS
 SC CO ANIMAL SERVICES AUTHORITY
 Organization: 70 28

Pos + = UP
 Neg () = DOWN

Acct	Acct Title	2013-14		CY	October Actuals	November Actuals	2013-14 YTD Actuals	YTD Remaining	42%		42%		COMPARISON THRU NOV PY ACTUALS	November Actuals	2012-13 Est./Actuals
		Final Budget	Encumb						Percentage of CY Budget Actualized	Percentage of PY Budget Actualized	2012-13 YTD Actuals	YTD Actuals			
5980	COUNTY OVERHEAD (see 3550)	\$119,907	\$0	\$0	\$0	\$0	\$29,977	\$89,930	25.00%	0.00%	\$26,918	\$0	\$0	\$0	\$107,672
6101	OPERATING TRSF OUT	\$0	\$0	\$0	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0
6100	OTHER USES	\$119,907	\$0	\$0	\$0	\$0	\$29,977	\$89,930	25.00%	0.00%	\$26,918	\$0	\$0	\$0	\$107,672
8404	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0
8400	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0
9695	APPROP FOR CONTINGENCIES	\$137,474	\$0	\$0	\$0	\$0	\$0	\$137,474	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0
9700	CONTINGENCIES	\$137,474	\$0	\$0	\$0	\$0	\$0	\$137,474	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0
100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0
230	ANIMAL LICENSES	\$340,000	\$0	\$0	\$30,749	\$27,067	\$126,955	\$213,045	37.34%	69.01%	\$126,986	\$0	\$22,105	\$310,000	
430	INTEREST	\$3,000	\$0	\$0	\$439	\$0	\$1,400	\$1,600	46.68%	6.57%	\$1,707	\$0	\$342	\$3,500	
440	RENTS & CONCESS	\$1,500	\$0	\$0	\$71	\$0	\$134	\$1,366	8.95%	1.30%	\$218	\$0	\$0	\$1,500	
441	RENTAL DEPOSIT/FORFEIT REV	\$0	\$0	\$0	\$70	\$70	\$140	(\$140)	0.00%	0.00%	\$0	\$0	\$0	\$70	
984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	
1096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	
1510	HUMANE SERVICES	\$336,000	\$0	\$0	\$22,615	\$22,757	\$118,817	\$217,183	35.36%	48.06%	\$120,152	\$0	\$20,345	\$315,000	
2010	ADMINISTRATIVE SERVICES	\$1,000	\$0	\$0	\$130	\$30	\$480	\$520	0.00%	0.20%	\$500	\$0	\$100	\$1,000	
2022	COST RECOVERY-OTHER	\$5,500	\$0	\$0	\$368	\$551	\$1,818	\$3,682	0.00%	0.93%	\$2,320	\$0	\$694	\$6,000	
2044	MEMBER CONTRIBUTION	\$2,217,945	\$0	\$0	\$283,244	\$0	\$1,552,562	\$665,383	70.00%	621.02%	\$1,552,562	\$0	\$144,297	\$2,217,945	
2047	OTHER CHARGES CURRENT S	\$0	\$0	\$0	\$145	\$0	\$1,345	(\$1,345)	0.00%	0.00%	\$0	\$0	\$0	\$0	
2073	ADMINISTRATIVE FINE FEES	\$25,000	\$0	\$0	\$600	\$565	\$3,165	\$21,835	12.66%	0.00%	\$0	\$0	\$0	\$0	
2074	GRANT SERVICES-NON INTERG	\$0	\$0	\$0	\$22,500	\$15,000	\$37,500	(\$37,500)	0.00%	0.00%	\$0	\$0	\$0	\$0	
2205	ANIMAL MICROCHIP FEES	\$20,000	\$0	\$0	\$1,830	\$2,145	\$9,810	\$10,190	49.05%	2.93%	\$7,334	\$0	\$1,300	\$20,000	
2206	ANIMAL RABIES FEES	\$10,000	\$0	\$0	\$612	\$544	\$2,714	\$7,286	27.14%	0.86%	\$2,162	\$0	\$308	\$7,500	
2207	ANIMAL SPAY&NEUTER FEES	\$100,000	\$0	\$0	\$9,440	\$8,460	\$40,806	\$59,194	40.81%	12.75%	\$31,870	\$0	\$5,655	\$85,000	
2334	SALES-OTHER-TAXABLE	\$15,000	\$0	\$0	\$1,599	\$632	\$6,140	\$8,860	40.93%	2.09%	\$5,226	\$0	\$1,125	\$12,000	
2362	CASH OVERAGES	\$0	\$0	\$0	\$0	\$20	\$20	(\$20)	0.00%	0.01%	\$20	\$0	\$0	\$0	
2372	CONTRIBUTIONS AND DONATIO	\$270,000	\$0	\$0	(\$15,327)	\$22,581	\$62,991	\$207,009	23.33%	22.63%	\$56,583	\$0	\$3,474	\$215,000	
2380	NSF CHECKS	\$0	\$0	\$0	\$29	\$50	\$49	(\$49)	0.00%	-0.01%	(\$202)	\$0	(\$4)	\$0	
2381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$40	\$80	\$80	(\$80)	0.00%	0.00%	\$0	\$0	\$0	\$0	
2384	OTHER REVENUE	\$50,000	\$0	\$0	\$4,855	\$3,290	\$21,015	\$28,985	42.03%	79.12%	\$22,154	\$0	\$5,393	\$47,000	
2500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	
2981	LICENSES - CAPITOLA	\$0	\$0	\$0	\$681	\$655	\$3,526	(\$3,526)	0.00%	0.00%	\$0	\$0	\$238	\$0	
2982	LICENSES - SANTA CRUZ	\$0	\$0	\$0	\$6,142	\$5,453	\$24,689	(\$24,689)	0.00%	0.00%	\$3,288	\$0	\$693	\$0	
2983	LICENSES- SCOTT'S VALLEY	\$0	\$0	\$0	\$1,940	\$1,931	\$7,828	(\$7,828)	0.00%	0.00%	\$23,995	\$0	\$4,153	\$0	
2984	LICENSES- COUNTY	\$0	\$0	\$0	\$17,953	\$15,450	\$74,286	(\$74,286)	0.00%	0.00%	\$6,218	\$0	\$1,268	\$0	
2986	LICENSES- WATSONVILLE	\$0	\$0	\$0	\$3,853	\$3,378	\$16,626	(\$16,626)	0.00%	0.00%	\$77,418	\$0	\$13,072	\$0	
100-2580	REVENUES	\$3,394,945	\$0	\$0	\$364,009	\$103,842	\$1,987,941	\$1,407,004	58.56%	66.00%	\$1,929,591	\$58,350	\$205,134	\$3,241,515	

Regular Agenda Item 6.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: December 9, 2013
SUBJECT: Update of Fee Comparison

Recommendation:

Accept and file update on comparison of fees for "dog at large" and "dog off-leash."

Discussion:

The following changes have been made to the FY2013-14 fee schedule:

Dog at large 2nd and 3rd offense penalties have "with one prior in one year" and "with two priors in one year" removed for a cumulative penalty with no time restrictions.

Dog off leash 2nd offense raised from \$100 to \$150. Dog off leash 3rd offense raised from \$150 to \$250. The 1st offense remains at \$50 to serve as an educational opportunity, or "fix-it" ticket, for citizens that simply do not know the law.

Santa Cruz Co. San Jose Monterey Co. San Benito Co. San Mateo Co.

<u>Dog at large</u>	\$100 1 st offense	\$100 1 st offense	\$137 1 st offense	\$100 1 st offense	\$100 1 st offense
	\$200 2 nd offense* <u>(formerly 2nd offense</u> <u>with one prior in one year)</u>	\$200 2 nd offense	\$175 2 nd offense	\$200 2 nd offense	\$200 2 nd offense
	\$250 3 rd offense* <u>(formerly 3rd offense</u> <u>with two priors in one year)</u>	\$300 3 rd offense	\$275 3 rd offense	\$500 3 rd offense	\$500 3 rd offense
<u>Dog off leash</u>	\$50 1 st offense	\$100 1 st offense	None	None	None
	\$150 2 nd offense** <u>(formerly \$100 2nd</u> <u>offense with</u> <u>one prior in one year)</u>	\$200 2 nd offense			
	\$250 3 rd offense** <u>(formerly \$150 3rd</u> <u>offense or more in one year)</u>	\$300 3 rd offense			

*Change made to FY2013-14 fee schedule: Dog at large 2nd and 3rd offense penalties have “with one prior in one year” and “with two priors in one year” removed for a cumulative penalty with no time restrictions

** Change made to FY2013-14 fee schedule: Dog off leash 2nd offense raised from \$100 to \$150. Dog off leash 3rd offense raised from \$150 to \$250. The 1st offense remains at \$50 to serve as an educational opportunity, or “fix-it” ticket for citizens that simply do not know the law.

Regular Agenda Item 6.4

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: December 9, 2013
SUBJECT: Consider and Approve the Addition of Section 6.08.011 Relating to the Microchipping of Dogs and Cats and Amendment of Subsection 6.04.020 (P) Relating to the Definition of Owner in the Santa Cruz County Code

Recommendation:

Consider and approve the addition of Section 6.08.011 relating to the microchipping of dogs and cats and amendment of Subsection 6.04.020 (P) relating to the definition of owner in the Santa Cruz County Code.

Discussion:

PowerPoint presentation and notes from the November 21, 2013 community meeting and information on tattooing as another option (attached).

Notes from Mandatory Pet Microchipping Proposal Meeting on 11-21-13

- Room set with a few dozen chairs, informational documents including: hard copy format of the PowerPoint presentation and draft of proposed ordinance and SCCAS brochures. Coffee and snacks for attendees. Members of the public provided copies of articles related to their statements. Approximately 25 people attended.
- Meeting started at approximately 6:05pm, Thursday November 21st, held at Simpkins Center (room 1A) 979 17th Ave, Santa Cruz, CA 95062
- Introduction of speaker and panel members and the purpose of this public meeting:
 - Melanie Sobel—General Manager, SCCAS
 - Officer Todd Stosuy – Field Manager, SCCAS
 - Lisa Carter – Executive Director, SC SPCA
 - Dr. Dana Gleason – Shelter Veterinarian, SCCAS
 - Linda Puzziferro – Client Service Supervisor, SCCAS
 - Rich Hill – Board President, SC SPCA
 - Marie Costa -- Assistant County Counsel
- Explanation of what a microchip pet ID is and passing a sample of one physically around for the attendees to examine
- “Microchip Proposal” PowerPoint presentation – Melanie Sobel, General Manager SCCAS
- Members of the public invited to comment

Concerns (with replies listed in parentheses):

- The public was not made enough aware of the meeting.
 - (The meeting announcement was published in Santa Cruz Sentinel in a letter to the editor and Coast Lines, KPIG “Hog Call” as well as on SCCAS mailing list and promoted on SCCAS Facebook page)
- How will South County be alerted about this?
 - (The Santa Cruz Sentinel and KPIG reaches the entire county)
 - (County Counsel explains that each municipality will likely hold their own public meeting before adopting any new ordinances).
- Pet microchip IDs were not actually passive chips and that environment sources might cause them to send out microwave radio radiation that could cause tumors and other health risks. Who makes these chips and what is their output?
 - (These are passive chip that respond to specifically manufactured reading devices. Output is 134.2 kilohertz – per Found Animals, the nonprofit that provides the chips, SCCAS uses that are made by Data Mars).
- No large scale studies done or places to report cases of injury or illness related to pet microchipping.
 - (The British Small Animal Veterinary Association’s 13 year study was mentioned in the presentation)
 - (VIN Veterinary Information Network is available for such reports, per Dr. Sharpe – local veterinarian)

- “Genetic fear of big government” was expressed and that this would lead down a slippery slope to next microchipping our children and eventually to all humans in the world.
 - (Under the law, animals are considered property. Humans are protected by civil liberty laws)
- The intake policy would change so that any found pet would be impounded at SCCAS.
 - (Policy will stay the same)
- Cost of microchipping to small rescues, feral advocate groups, and individuals.
 - (Grants and other programs to help with this including Dude Where’s My Cat – free s/n with \$5 microchip & \$5 rabies vaccine)
 - (SCCAS will provide free microchips for cats taken from SCCAS by Project Purr)
- Government will be data-mining to get citizen’s personal information.
 - (ID information is kept by international registries and information requests can be called in about lost pets 24/7)
- Concerned that mandatory nature of microchipping will cause fewer people to bring pets to veterinarians.
 - (It will not be a veterinary practice’s job to enforce microchipping, just as they do not enforce mandatory spay/neuter, and will only be enforced when there is another animal welfare concern at issue – Running at Large, Potentially Danger Dog, trespassing, etc. It is the owners who would be out of compliance not the pet themselves).
- Requests for a pilot program first and a reporting system for any veterinary issues related to microchipping.
 - (Pilot program is not needed as SCCAS has data to prove that microchipped animals are returned to owners at a higher rate than animals not microchipped)

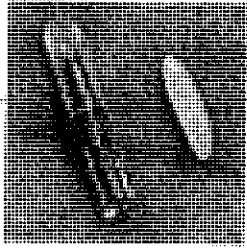
In Support:

- CAPE – as Joan DeNeffe for statement to insert
- SF SPCA – microchipping reunites lost pets with their guardians and that a similar ordinance has facilitated positive change in animal welfare in Marin County.
- Shelter volunteers and other members of the public applaud the proposal to help keep animals safe in our community; “a chance to protect our animals at minimal cost.”
- SCCAS Shelter Manager explains that many more stray animals have microchips already through Planned Pethood as all pets that go through the low cost spay/neuter program must be vaccinated against rabies and microchipped.
- Member of public (UC Santa Cruz professor in molecular and cellular biology studies) stated there isn’t any solid evidence that microchips pose any danger.



Microchip Proposal
www.scanimalshelter.org
 831-454-7200

What is a Microchip and How Does it Work?



Microchip Grain of Rice

What is a Microchip and How Does it Work?

A microchip, an electronic chip enclosed in a glass cylinder, is injected under the skin using a hypodermic needle. It is activated by a scanner, which displays a number.

This unique number is used to identify the animal.

This number links to owner contact information in a registry (accessible 24/7) that allows shelters, clinics, veterinarians, and humane organizations to contact the owner if a lost pet is found. The microchip itself does not store the owner's contact information.

Scanning Frequency

Santa Cruz County Animal Shelter scans animals:

- At intake at shelter
- At intake at emergency animal hospitals
- In the field by animal control officers
- Before medical processing
- Before euthanasia
- Before adoption
- Before disposing DOA (dead on arrival) animals

**My Pet Already Has an ID Tag.
Why Do I Need a Microchip?**

Visual Identification (collar & tags) is the easiest method for pet reunification.

However:

- A collar and tags can fall off or be removed
- Tags and tattoos can fade

Microchips provide permanent, unalterable identification of animals.

The Total Identification Package

- Collar with identification tags with up-to-date contact information
- Registered microchip with up-to-date contact information

Helps Establish Ownership

- Natural disaster emergency situations
- Animal cruelty cases
- Dangerous dog cases
- Stolen and/or missing pet cases
- Contested pet ownership cases
- Abandoned animals cases

Does A Microchip Hurt?

Implanting a microchip is essentially the same as administering a vaccine. No surgery or anesthesia is required.

While your pet may feel a little pinch, any pain should be over very quickly. No anesthesia is required.

Once the microchip has been inserted, your pet won't even know it's there.

How Much Does a Microchip Cost?

Costs range from approximately \$25 - \$75.

Santa Cruz County Animal Shelter (SCCAS) offers low cost microchipping (\$25 including registration) every day we are open to the public. Many times a year SCCAS offers even greater discount specials for microchips.

- \$15,000 grant from the California Department of Food and Agriculture for free spay/neuter, \$5 microchips and \$5 rabies vaccinations for cats.
- \$86,300 grant from PetSmart Charities for free spay/neuter, and \$5 microchip/rabies vaccination combo for cats in zip code 95076.

Lost Pet Crisis

What Defines The Lost Pet Crisis?

- 165 million pets in US
- Every year 3% go missing = ~4.5 million pets
- 7-20% are never found = 800,000 pets

Source: Weiss E, Slater M, Lord L. Frequency of Lost Dogs and Cats in the United States and the Methods Used to Locate Them. *Animals*. 2012; 2(2):301-315.

Cats are at Highest Risk

A study* of more than 7,700 stray animals at animal shelters:

- Dogs without microchips were returned to owners **21.9%** of the time; microchipped dogs were returned to owners **52.2%** of the time.
- Cats without microchips were reunited with owners only **1.8%** of the time; microchipped cats went back home **38.5%** of the time.

* Journal of the American Veterinary Medical Association. 2009 Jul 15;235(2):160-7

Decreased Length of Stay at Santa Cruz County Animal Shelter for Fiscal Year 2012-13

	<u>Entered without Microchip</u>	<u>Entered with Microchip</u>
Cats =	7 Days	2 Days
Kittens =	7 Days	1 Day
Dogs =	6 Days	1 Day
Puppies =	9 Days	1 Day

Longer Hold Times for Pets with ID

California State Law Food and Agriculture codes have a required animal stray holding period of **4 business days**, not including the day of impound, closed days or holidays.

For animals entering shelters **with ID**, the stray hold is increased to **7 business days**, not including the day of impound, closed days or holidays.

Free Ride Home

Our animal control officers have microchip scanners in their vehicles.

Stray animals are scanned and if microchipped, officers contact the microchip company (reachable 24/7) to obtain owner information.

Pets are returned to the owner, avoiding bringing the animal into the shelter -- saving stress on the animal and precious kennel space at the shelter.

Bottom Line:

- More pets microchipped =**
- More pets reunited with owners =**
- Fewer pets in shelters =**
- Fewer pets euthanized**

Also decreases taxpayer costs associated with housing and caring for lost pets

Safety Risk?

Risks are extremely minimal compared to the risk of your pet becoming lost

- As of 2009, in 13 years of the British Small Animal Veterinary Association's microchip adverse reaction program, **2 tumors** were reported in more than **3.7 million pets** in the United Kingdom
- The World Small Animal Veterinary Association Microchip Committee concluded that the benefits of microchip implantation far outweigh the potential health risks
- The chip is made out of an inert, biocompatible substance, which means it won't cause an allergic reaction in pets, and it won't degenerate over time

Exemptions

- (1) A dog or cat with a high likelihood of suffering serious bodily injury, if implanted with the microchip identification, due to the health conditions of the animal. The owner or custodian must obtain written confirmation of that fact from a California licensed veterinarian. If the dog or cat is able to be safely implanted with an identifying microchip at a later date, the date must be stated in the written confirmation.
- (2) A dog or cat that is kenneled or trained in the County of Santa Cruz, but is owned by an individual that does not reside in the County of Santa Cruz. The owner or custodian must keep and maintain the animal in accordance with the applicable laws and ordinances of the jurisdiction in which the owner or custodian of the animal permanently resides, including but not limited to the applicable licensing and rabies vaccination requirements of that jurisdiction.

How Will This Law Be Enforced?

The same as the current mandatory spay/neuter law:

- A "fix-it" citation that will be dismissed if the animal is microchipped within 30 calendar days

Common Good Law

Examples:

- Mandatory child car seat law
- Mandatory polio vaccines for humans and rabies vaccinations for dogs and cats

Both diseases have essentially been eradicated due to mandatory laws

Big Government?

This initiative is not about big government or obtaining people's private information.

This is about getting owned animals out of the shelter and back home as quickly as possible.

Best Practices to Promote Animal Welfare

Legitimate and respectable animal shelter and animal rescue groups have been spaying or neutering and microchipping animals prior to adoption for decades.

Some of the many animal welfare organizations that support microchipping pets:

- American Veterinary Medical Association
- American Animal Hospital Association
- American Society for the Prevention of Cruelty to Animals
- Humane Society of the United States
- American Humane Association
- Best Friends Animal Society
- Petfinder.com

Win-Win-Win

Microchipping is a win-win-win for the shelter, the owner and the pet.

It is a community service and should be considered a best practice.



Questions/Concerns?

www.scanimalshelter.org
831-454-7200

Q. I have valuable show dogs. Will a tattoo disqualify them at shows?

A. National pure breed registries, such as the AKC, encourage a registered tattoo or implant for the identification and safety of the dog. No show judge should ever penalize your dog for a visible tattoo.

Q. My pet previously was registered with another registry. Will NDR accept it?

A. Of course! Since the inception of National Dog Registry in 1966, we have seen over 200 registries come and go. Many pets that once were with other systems need to be protected by NDR. If you're registered with a local system or one that has discontinued operation, contact NDR at once. While NDR actively networks with all other reputable registries, we believe our system is the most comprehensive and effective. No other registry works as hard to get your pet home to you.

Q. I'm confused by the claims made by other registries. Why is NDR best?

A. It is unfortunate that some other organizations distort the facts about their size, their expertise, their charges, and their abilities. NDR is operated by people whose lives are devoted to animal welfare. We are endorsed and used by many animal rights and welfare organizations. Many of the directors of these organizations are NDR Authorized Agents and tattooers. We have staffed a recovery hotline for more than a quarter of a million hours since 1966. An organization must remain singularly dedicated to amass a record like ours. The staff at NDR is expert at tracking information leading to the safe recovery of your pet.



[Home](#) [Shop NDR](#) [FAQ's](#) [NDR Endorsements](#) [Happy Endings](#) [Why Register?](#) [Contact Us](#)

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Regular Agenda Item 6.5

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: December 9, 2013
SUBJECT: Report on Feral Cat Colonies

General Manager is asking to table this discussion until the next SCCAS Board meeting.

Regular Agenda Item 6.6

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: December 9, 2013
SUBJECT: Consider Update on Administrative Citation Program

Recommendation:

Consider update on administrative citation program.

November 5, 2013

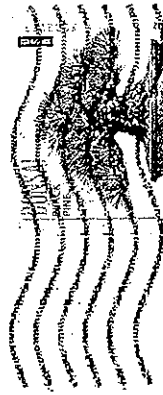
155 26th Ave
Santa Cruz, CA 95062

Santa Cruz County Officials

Dear Sir or Madam,
I bought some property close to the ocean so that I could relax and relieve stress with walks along the ocean which I used to find very peaceful. However, in recent months there's been an influx of dogs running off-leash that are public nuisances if not hazards. I've been jumped on and nipped by two different dogs on different occasions in the past month. This hardly qualifies as a peaceful place to have a walk. That's not to mention the risks associated with trying to watch the abundant marine life and not step in a dog pile. There are health threats associated with dog

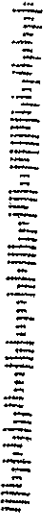
feces and dog urine that seemed to be completely ignored. Although there is an ordinance that specifically prohibits dogs being off-leash in public areas including the beach, there seems to be minimal if not no enforcement. What needs to be done to increase the patrols particularly on bright, sunny warm days?

Dr. Ted Moran



SAN JOSE, CA 95131
04 NOV 2013 PM 4:11

Scotts Valley Police Chief
1 Civic Center Drive
Scotts Valley, CA 95066



430 Hampstead Way
Santa Cruz
CA 95062

6 November, 2013

John Weiss, Chief of Police
1 Civic Center Drive
Scotts Valley, CA 95066

Dear Mr Weiss,

I am writing to you in your capacity as the chair of the Santa Cruz County Animal Shelter Board.

I would like to know what the current instructions are from the Board to Shelter General Manager Sobel regarding enforcement of leash laws on County beaches.

Both the Animal Shelter Board and the Parks and Recreation Board have now taken positions in support of the existing County law – largely on the grounds of public safety.

But enforcement remains minimal and ineffective – except for the curious increase in officer activity just prior to your initial public hearings.

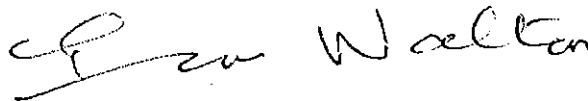
For example, last week at 26th Avenue beach I counted twenty seven off-leash dogs (and just four on-leash) which is as bad as any of the statistics that I presented to you at your public hearing. This was at the prime weekend afternoon time when there were many families with small children on the beach.

I am specifically asking about the Board's instructions because Manager Sobel's public support for the off-leash lobby implies that she will not initiate effective enforcement without specific instructions from the Board.

It is far beyond time that the Board issue such instructions and ensure that they are carried out.

Thank you for your time and service.

Sincerely,



Dr Ian G Walton



SCOTT'S VALLEY POLICE DEPARTMENT

ONE CIVIC CENTER DRIVE • SCOTT'S VALLEY, CALIFORNIA 95066 • PHONE (831) 440-5670 • FAX (831) 438-6930

CHIEF OF POLICE
JOHN P. WEISS

November 15, 2013

Dr. Walton,

In response to your November 6th letter, I can tell you that the Animal Rescue Board of Directors is in support of our current leash laws. Further, when I receive written complaints about a lack of enforcement, I try to forward such correspondence to our general manager, Melanie Sobel. Further, as chair of the Animal Rescue Board of Directors, I have personally encouraged Melanie Sobel and Field Manager Todd Stosny, to do what they can to increase enforcement.

My November 7th letter to you explained some of the staffing challenges we face, as well as a few of the competing duties. I understand your dissatisfaction and will reiterate with our staff your clear request for more enforcement.

Sincerely,

John P. Weiss

It appears that despite the specific recommendations from the ACS Board*, chaos reigns on the Live Oak beaches as the off-leash dog owners flout the law. It's hard to imagine how an oversight Board can provide guidance to an operating unit and have it just ignored. There has been little or no enforcement of the county on-leash laws on the Live Oak beaches for the past six months with the result being a constant flow of animals running wild on the beaches harassing both people and wildlife. Has the ACS Board delivered this information to the ACS manager?

There isn't any time of day when I can take a walk on the beach without being confronted with out-of-control dogs. There are a minimum of ten off-leash dogs at various hours in the morning (8:30 AM till 11:00AM) and more than double that number in the afternoon near sunset if the weather is decent. I and others routinely get challenged (especially if jogging) by these off-leash dogs. Dogs on beaches belong on leashes. There are also fenced parks that dog-owners can take their pets with appropriate signage to warn the public. The beaches actually have signage that would lead the public to believe they are safe from off-leash dogs. The animal control manager clearly wishes that dogs run free anytime the dogs are not in jeopardy, but she's ignoring the public safety issue that needs to be addressed. Has this been communicated to the ACS manager?

If someone gets bit, the county is sure to end up fighting a lawsuit as it is well documented that this behavior has been monitored and reported and ignored by the county. That's throwing my tax dollars in a rotten pit. I've been nipped twice and jumped on countless times in the past six months. I'm not a suit-happy person, but if I or one of my neighbors get bit, you will certainly see me in court.

*Animal Services Board Recommendation

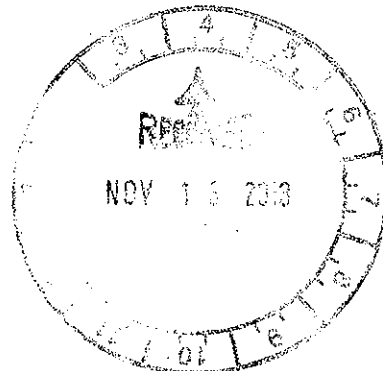
- reaffirms our continued **commitment to current leash laws** as stated in the County's code;

- supports the designation and maintenance of off-leash areas **where they are enclosed or otherwise fenced or confined to effectively ensure public safety as well as address land use requirements and environmental safeguards;**

- makes it clear that ASA has no jurisdiction regarding the designation of these off-leash areas and that we take no position on designating specific off-leash areas within their jurisdictions but that we request that at an appropriate time, that the jurisdictions consider the possibility of examining enclosed or otherwise fenced or confined off-leash areas in the future **which recognize public safety, environmental well being and the well being of the animals**

Robert Malbon
154 26th Ave
Santa Cruz, CA 95062

CC: Sheriff Wowak, County Counsel Dana McRae





SCOTTS VALLEY POLICE DEPARTMENT

ONE CIVIC CENTER DRIVE • SCOTTS VALLEY, CALIFORNIA 95066 • PHONE (831) 440-5670 • FAX (831) 438-6930

CHIEF OF POLICE
JOHN P. WEISS

November 15, 2013

Dear Mr. Melbon,

I am in receipt of your November 12th letter regarding off leash dogs on the Live Oak beaches. Due to the resignation of one animal control officer, and the extended medical leave of another, our resources are constrained. Criminal investigations, dog bite hearings and other matters often leave inadequate time for dog leash enforcement.

Never the less, I understand your concern and will forward your letter to our general manager, Melanie Sobel.

Sincerely,

John P. Weiss

Sheriff Wowak
870 B 17th Ave
Santa Cruz, CA 95062

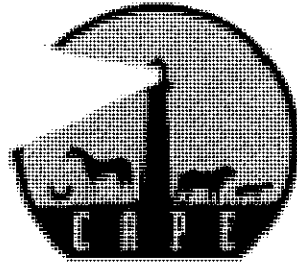
Melanie Sobel
2200 7th Ave
Santa Cruz, CA 95062

Subject: Off-Leash Dogs on Live Oak Beaches

The past few days as I've walked along the cliffs from 26th Ave to Sunny Cove, there were at a minimum ten dogs running around off-leash with owners far removed every morning. It's become scary to walk along the beach! It's safer to stay on high ground along the cliffs. The dog owners have become quite belligerent since the SC County Parks Commission decided not to recommend a plan developed by the LOOLA organization (a small group of dog owners hoping to secure the beach for themselves). It would seem that their new strategy is to invoke civil disobedience to try and change the current ordinance....a sad state for public safety. I would prefer to walk along the beach and enjoy the views, but it's difficult at best to enjoy the view with dogs running up to you and threatening you. There also have been a few reported dog bites lately as well. My access to the beach is being denied.

The county needs to establish a presence along the beach and keep the dogs on-leash, if for nothing more than public safety. It would appear that this responsibility would fall to animal control, but they claim they are understaffed and do very little patrolling. There needs to be some solution to this problem before something else disastrous happens.

Jerry Santos
212 Palisades
Santa Cruz, CA 95062
November 1, 2013



CENTER FOR ANIMAL PROTECTION AND
EDUCATION

To: The Board of Directors of the Santa Cruz
County Animal Shelter

In 1991 when the first mandatory spay/neuter ordinance was proposed in San Mateo County, hackles were raised and many people expressed opposition to that proposed legislation. There was a tremendous amount of hefty debate over the issue, much like what's happening today re: proposed mandatory microchipping. It is understandable that people have questions and concerns regarding cost, safety and compliance when it relates to laws that mandate our behaviors.

Euthanasia rates nationwide have drastically been reduced over the past twenty years due to three primary factors:

- 1) education about over population
- 2) affordable spay and neuter

3) legislation that effects animal guardianship such as leash laws and mandatory spay and neuter

Legislation is often the most controversial and dicey, but often also the most effective. Data already indicates that microchipping drastically reduces the length of time an animal will spend in a shelter and results in declining euthanasia rates.

Therefore, as the executive director of the Center for Animal Protection & Education, I am stating our support of a proposed ordinance that addresses mandatory microchipping of animals in our community.

□

Dr. Bonnie Yoffe, DVM and president of the Board of Directors of CAPE states:

"I am in favor of mandatory microchipping for several reasons, first and foremost because it is the only form of ID that is both permanent and easily traceable, enabling both companion animals and feral cats in colonies to be reunited with their guardians. Microchips also make it possible for animal guardians to be held responsible for the appropriate and adequate care of their charges."

From: Melanie Sobel
Sent: Tuesday, December 03, 2013 10:19 AM
To: 'marion@newdogstowntown.com'
Cc: 'John Weiss'; Nicole Coburn
Subject: Disclaimer for dogs off-leash video

Hi Marion,

I am writing to request that New Dogs in Town add the disclaimer (below) to your video on off-leash dogs that has interviews of Todd Stosuy and myself discussing our work, the value of off-leash exercise for dogs, advocacy for leash law compliance, and responsible dog ownership.

Please be advised that the appearance of Santa Cruz County Animal Shelter staff on the video is not an endorsement of the LOOLA position or group in the on-going "off leash" debate in Santa Cruz County.

Thanks very much for your consideration,
Melanie



Melanie Sobel
General Manager
Santa Cruz County Animal Shelter
2200 7th Ave
Santa Cruz, CA 95062
Office: 831-454-7203
Fax: 831-454-7210
Melanie.sobel@co.santa-cruz.ca.us
www.scanimalshelter.org