

**MINUTES
PARADISE TOWN COUNCIL
ADJOURNED REGULAR MEETING OF JULY 8, 2008
HELD ON JULY 15, 2008 - 6:00 P.M.**

The Adjourned Regular Meeting of the Town Council of the Town of Paradise was called to order by Mayor White on July 15, 2008 at 6:01 p.m. in the Council Chambers, Town Hall, 5555 Skyway, Paradise, California. Following the pledge of allegiance, Vice Mayor Rutledge offered the invocation.

COUNCIL MEMBERS PRESENT: Steve "Woody" Culleton, Robin Huffman, Scott Lotter, Frankie Rutledge, and Alan White, Mayor.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: Town Clerk Gutierrez, Town Manager Rough, Town Attorney Moore, Assistant Manager Ivey, Community Development Director McGreehan, Human Resources Manager Farrell, Public Works Director/Town Engineer Schmidt, and Police Chief Carrigan.

2. ITEMS DEFERRED FROM PREVIOUS MEETING

None.

3. CONSENT CALENDAR

Agenda Item 3(a): MOTION by Lotter, seconded by Culleton, approved the Minutes of the following meetings: (1) June 10, 2008 Regular Meeting; (2) June 17, 2008 Special Meeting; (3) June 25, 2008 Special Meeting – 8:45 am; (4) June 25, 2008 Special Meeting – 9:00 am; and, (5) June 26, 2008 Special Meeting – 3:15 pm; and noted that the June 24, 2008, Town Council Meeting was cancelled due to the Humboldt Fire and the Thunderstorm Fire Incidents. Roll call vote was unanimous.

TC (MIN) [APPR] June 10, 2008; June 17, 2008; June 25, 2008, June 26, 2008 Minutes.

Agenda Item 3(b): MOTION by Lotter, seconded by Culleton, approved Cash Disbursements in the amount of \$1,788,168.85. Roll call vote was unanimous.

TC (FIN) [APPR] Cash disbursements amount of \$1,788,168.85. (310-10-24)

Agenda Item 3(c): MOTION by Lotter, seconded by Culleton, (1) Waived reading of entire Ordinance No. 484 and approved reading by title only; and, (2) Adopted Ordinance No. 484, "An Ordinance Repealing Section 6.12.60 of the Paradise Municipal Code and Adding a New Chapter 6.13 to the Paradise Municipal Code Relating to Potentially Dangerous, Dangerous and Vicious Animals". Roll call vote was unanimous.

TC (ORD) [ADOPT] Ord No 484, adding 6.13 to PMC re dangerous, vicious animals. (Ord File 540-15)

TOWN COUNCIL MINUTES

Date: July 8, 2008

Adjourned Meeting held July 15, 2008

Agenda Item 3(d): MOTION by Lotter, seconded by Culleton, (1) Approved Agreement between Sierra Cascades LLC (Developer) and Town of Paradise to construct drainage improvements on Pentz/Bille Road; (2) Authorized the reimbursement of eligible construction costs from Fund 74, Pentz 1 Basin, a new capital improvement account to be included in the FY 08/09 budget; and, (3) Authorized the Town Manager to execute the Agreement. Approval of this agreement will allow the developer partial reimbursement (48%) of eligible construction costs for the Pentz/Bille Road storm drainage system as the need for this system was identified in 1980 Storm Drain Master Plan and drainage fees have been collected for this purpose. **(Deferred from the 5/13/08 Agenda.)** Roll call vote was unanimous.

TC (AGT) [APPR] Sierra Cascades LLC re drainage improvements at Pentz/Bille.

Agenda Item 3(e): MOTION by Lotter, seconded by Culleton, Approved the Third Amendment to Agreement with Pam Figge, Planning Focus Land Use Consulting, relating to preparation of the Town's pending "Southeast Paradise Area Specific Plan", extending the completion date for consultant's services to November 30, 2008; and, authorized the Town Manager to sign the approved amendment. Roll call vote was unanimous.

TC (AGT) [APPR] Third Amt to Pam Figge Planning Focus Land Use Consulting.

Agenda Item 3(f): MOTION by Lotter, seconded by Culleton, Adopted Resolution No. 08-38, A Resolution of the Town Council of the Town of Paradise Authorizing Preparation & Submittal of Grant Fund Applications to the California Integrated Waste Management Board. (Authorizes Northern Recycling and Waste Services to prepare and the Town to submit grant applications to the CIWMB to further efforts to reduce, recycle and reuse solid waste.) Roll call vote was unanimous.

TC (RES) [ADOPT] Res No 08-38, grant applications to CIWMB (authorized NRWS to prepare & Town to submit). (940-10-03)

Agenda Item 3(g): MOTION by Lotter, seconded by Culleton, Adopted Resolution No. 08-39, A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Town Clerk Department Pursuant to Government Code Section 34090. Roll call vote was unanimous.

TC (RES) [ADOPT] Res No 08-39, Records Destruction. (160-20-13)

Agenda Item 3(h): MOTION by Lotter, seconded by Culleton, Approved a Professional Services Agreement with the Liebert Cassidy Whitmore North State Employment Relations consortium for unlimited legal services, advice, and legal trainings in fiscal year 2008/2009; and, authorized the Town Manager to enter into a contract with the law firm. Roll call vote was unanimous.

TC (AGT) [APPR] Liebert Cassidy Whitmore North State Employment legal services.

Agenda Item 3(i): MOTION by Lotter, seconded by Culleton, Authorized the Town of Paradise to accept donations for recent

TC (FIN) [AUTH] Acceptance of donations and deposits of \$50 to

firefighting efforts from Mrs. Ruth Lanz; to deposit the \$50 money order made payable to the Mayor into the Town Council budget; to give the \$25 money order payable to the Firefighters to the Paradise Firefighters Association; and, directed the Town Clerk to draft a thank you letter to Mrs. Lanz for the Mayor's signature.

TC and \$25 money order to Paradise FFA. (395-50-11)

4. PUBLIC HEARING PROCEDURE

Vice Mayor Rutledge announced there were no public hearings scheduled.

5. PUBLIC HEARINGS

None.

6. PUBLIC COMMUNICATION

1. **Dan Wentland**, 1913 Dean Road, thanked the staff and the Council Members for the time spent serving the community in the Emergency Operations Center during the recent declared fire disaster.

7. COUNCIL CONSIDERATION

Council discussed the recommendations of the Planning Commission Interview Panel that consisted of Mayor White, Council member Culleton and Planning Commissioner Griffin, to appoint Greg Bolin and Craig Woodhouse to fill the two four-year terms of office on the Planning Commission created by the expiration of terms of office of Planning Commissioners Loretta Griffin and Craig Woodhouse that occurred on June 30, 2008. Council concurred to hear from the applicants that were present at the meeting.

- 1. Larry Campbell, thanked Council for their consideration and stated his background and qualifications.
- 2. Craig Woodhouse stated that he has balanced judgment that is good for the Town.
- 3. Greg Bolin thanked the Council for the opportunity to be considered and discussed the various developments projects in the Town that he has helped to build.

Agenda Item 7(b): There was a MOTION by Lotter, seconded by Culleton, to approve the recommendations of the Planning Commission Interview Panel to appoint Greg Bolin and Craig

Woodhouse to fill the two four-year terms of office on the Planning Commission created by the expiration of terms of office of Planning Commissioners Loretta Griffin and Craig Woodhouse that occurred on June 30, 2008.

There was a MOTION by Huffman, seconded by White, to appoint Greg Bolin and Larry Campbell to fill the two four-year terms of office on the Planning Commission created by the expiration of terms of office of Planning Commissioners Loretta Griffin and Craig Woodhouse that occurred on June 30, 2008.

Roll call vote on the motion to appoint Greg Bolin and Craig Woodhouse: Ayes of Culleton, Lotter, Rutledge and Mayor White, and no of Huffman. Greg Bolin and Craig Woodhouse were appointed to fill the two four year terms on the Planning Commission, terms to expire June 30, 2012.

TC (P&CD) [APPT]
Greg Bolin & Craig Woodhouse to 4-year terms of Planning Commission. (760-45-11)

Council discussed the Tree Advisory Committee application process, noting that two of the four applications were received after the deadline.

Agenda Item 7(b): MOTION by Culleton, seconded by White, directed the Town Clerk to re-advertise the positions on the Tree Advisory Committee by legal public notice and by posting on the website, and set the application deadline for August 1, 2008, with appointments to be considered at the August 12, 2008, Council Meeting. Roll call vote was unanimous.

TC (P&CD) [DIR]
Extension & re-advertising for Tree Advisory Committee. (740-60-10)

Council concurred to direct staff to target the need for an applicant licensed in the onsite sanitation trades, to provide handouts at the counters, and to send letters to active Town licensed onsite evaluators on file with the Town to further advertise for the positions on the Tree Advisory Committee.

Agenda Item 7(c): MOTION by Rutledge, seconded by White, approved the Town Manager's recommendation to appoint Gina Will as Finance Director/Treasurer, effective immediately, and to hire at the "C" Step (\$6,402.93/month or \$76,825.20/year) per the Town's FY 2008/2009 Salary Plan. Roll call vote was unanimous.

TC (PERS) [APPR] Appt of Gina Will as Finance Director at "C" step. (650-60-06)

Agenda Item 7(d): Council concurred to consider the proposed Administrative Leave Donation Policy No. 249 as part of the overall proposed personnel policies and procedures update that is coming to Council at a future meeting.

TC (ADMIN) [CONC]
Consider Administrative Leave Donation Policy w/Personnel Update that is forthcoming. 110-10-20)

Agenda Item 7(e): MOTION by Lotter, seconded by Culleton, ratified the Town Manager's execution of the on line service agreement with Avtex Solutions, LLC dba CITYWATCH for the operation of the "reverse 911" notification system. Roll call vote was unanimous.

TC (AGT) [RATIF] Avtex dba Citywatch for operation of reverse 911 notification system.

Agenda Item 7(f): MOTION by Culleton, seconded by Huffman, adopted Resolution No. 08-40, A Resolution of the Town Council of the Town of Paradise authorizing the Town Manager, the Assistant Town Manager, and the Assistant to the Town Manager to Execute For and On Behalf of the Town of Paradise, Documents With the California Office of Emergency Services For All Matters Pertaining to State Disaster Assistance. Roll call vote was unanimous.

TC (RES) [ADOPT] Authorization for specified town agents to execute CA OES documents for disaster assistance. (420-50-12 & 420-50-13)

8. COUNCIL COMMUNICATION (Council Initiatives)

Agenda Item 8(a): Mayor White stated that citizens should be aware of the problems caused by flash flooding in fire affected areas; shared the compliments of Sergeant Craig Gallagher from other law enforcement agencies as to the excellent job done at the police Command Post during the recent fire emergency; and, that he plans to run for another term on the Town Council.

Council Member Culleton reported on his attendance at an LCC Policy Committee meeting in Sacramento and on his participation on the Helen Putnam Award jury. Culleton also reported on his experience participating in the emergency operations efforts of the Town, that he had the opportunity to see the best efforts of Paradise staff and citizens, and that he was pleased to have access to staff and to be able to work with staff for ordinary business as well as during emergencies. He stated that he appreciated the opportunity to meet firefighters and to visit the shelters to meet with residents. Culleton also reported that the Household Hazardous Waste Disposal event held on June 21, 2008, was very successful.

Council Member Huffman reported on her attendance at the Butte County Air Quality Management District meeting where the Humboldt Fire was discussed as well as the very bad air quality that resulted. Huffman discussed the mobile measuring units that were approved for use in Paradise, and that the residential wood burning issue will be coming back with a model ordinance. She also reported that she attended the Butte County Tourism Meeting, that the Skate Park will meet next Monday, attended Cruise Night at Izzy's and the Mud Skipper event that was held the day the lightning storm occurred.

Council Member Lotter reported that his meetings were all canceled, that he felt privileged to have been able to assist in the Town's Emergency Operations Center to provide support to the staff and employees; commended the Police Officers for the long days they were required to put in; that the Governor visited our area twice, the Lt. Governor visited once; and that he spoke to the residents at the shelter at the Neighborhood Church in Chico. Lotter recognized the tremendous assistance provided to our Paradise citizens at that site and commended the efforts of the animal rescue group in recognizing the importance of providing for people's animals during a crisis as this type of care prevents a loss of life when people can bring their animals with them during an evacuation. Lotter then recognized the efforts of the business community to provide for the firefighters and the emergency operations center staff, including the dinner arranged at Smoky Mountain for 22 firefighters, whereat the tab was picked up by a local citizen; the 12 rooms made available at the Comfort Inn, as well as the tri-tip dinners provided by citizens Tom Flescher, Geoff Gritzer and Dan Kennedy during the emergency.

Vice Mayor Rutledge reported on her participation in the shift work at the Public Information Officer command post; thanked Council Member Lotter for the food he provided to the EOC during the emergency; and stated that she is very proud to be part of a community that treated its emergency workers with politeness and respect during the evacuation process, sharing the stories of grateful citizens and how well they treated the police officers, as reported by her son, a Chico police officer, who worked as part of the mutual aid effort in Paradise.

Agenda Item 8(b): MOTION by Lotter, seconded by Rutledge, appointed Council Members Culleton and Huffman as Town Council representatives to the Paradise Tourism Round Table. Council vote was unanimous.

TC (ADMIN) [APPT]
Culleton & Huffman to represent Council at the Paradise Tourism Round Table. (120-10-09)

Agenda Item 8(c): MOTION by Lotter, seconded by Huffman, (1) Designated Council Member Culleton and Mayor White to attend the League of California Cities Annual Conference September 24-27, 2008 in Long Beach, CA; and, (2) Designating a Council Member Culleton as the voting delegate and Mayor White as the alternate to take action on resolutions that establish League policy that will be discussed at the business meeting on September 27, 2008. Roll call vote was unanimous.

TC (ADMIN) [AUTH]
Culleton and White to attend the LCC Annual conference 9/24-27, 2008 and designated Culleton as voting delegate, White as alternate. (150-50-51)

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

Agenda Item 9(a): Manager Rough reported that he is closely watching the State Budget with regard to advocacy legislation to

divert non-housing redevelopment agenda funds to extend the life of an agency that is nearing its end.

Rough then noted that during the recent emergency, Paradise benefitted from the largest ever police force presence in terms of allied support from at traffic control points in the Town, including a California Highway Patrol presence, and commended the work of the Police Command Center that operated under the direction of the Paradise Police Chief. Watchful law enforcement personnel patrolled the evacuated areas to protect citizens from looters. Rough shared that law enforcement ran the plates of his own personal vehicle because the vehicle had not been seen before in the area. Rough commended the efforts of our local fire department that manned the local stations and participated as part of the forward strike teams.

10. CLOSED SESSION

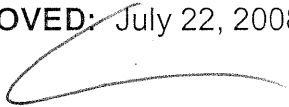
At 7:45 p.m., Vice Mayor Rutledge announced that there was no need for the closed session regarding labor relations matters and that the Town Council would recess to closed session to consider personnel matters pursuant to Government Code Section 54957, specifically for an annual performance evaluation of the Town Clerk. Mayor White announced that Council would recess for five minutes before going into the closed session. The Town Clerk did not attend the closed session.

Vice Mayor Rutledge reconvened the meeting at 8:15 p.m. and announced that that Council concurred to continue the evaluation of the Town Clerk to July 22, 2008, in order to give Council Members time to complete the written evaluations forms that had been provided to the Town Council by the Town Clerk.

11. ADJOURNMENT

MOTION by Lotter, seconded by Culleton, adjourned the council Meeting at 8:15 p.m. Council vote was unanimous.

APPROVED: July 22, 2008



ALAN WHITE, Mayor



JOANNA GUTIERREZ, CMC, Town Clerk

