

COMMUNITY ANIMAL TASK FORCE

ATTACHMENT A

TECHNICAL COMMITTEE

Paul Miller, PHS Staff
 Tricia Gallegos, PHS Staff
 Shelly Frost, Belmont

POLICY COMMITTEE

Helen McClosky, PHS Bd.
 Leon Nicklen, PHS Director
 Carolane Boydell, RWC
 Louie Perri, Jr. Pescadero

**G E N E R A L
 REPRESENTATION**

Peninsula Humane Society

Pets in Need
 Agriculture

February 15, 1991

COUNTY OF SAN MATEO
 Inter-Departmental Correspondence

TO: Honorable Board of Supervisors
 FROM: Tom Nolan and Anna Eshoo
 SUBJECT: Community Animal Task Force

RECOMMENDATIONS:

1. Appoint the membership as outlined in Attachment A.
2. Establish the charge, structure, roles and budget as described in Attachment B.
3. Designate the Director of Community Services to convene the groups, provide facilitation and logistics support, and generally oversee the work of the Task Force.

Dorothy Nelson, San Mateo
 Kurm Abe, Montara
 Gayle Hand, San Mateo
 Larry Herbert, Belmont
 Lynn Jordan, El Granada
 M. Kranzfelder, Foster City
 Sharon Montooth, Redwood City

Tim Mathiasen, Woodside
 Mary Alkin, Burlingame
 James Daugherty, Moss Beach
 Steve Holstrom, Belmont
 James Unger, Montara
 Alice Partanen, Pescadero

Dog Trainer/Rescue/AKC
 Code/Enforcement

Leslie Altick, Portola Valley
 Gail Spicker, Menlo Park
~~Paul~~ ~~James~~ ~~Robert~~ Environmental
 Health
 Robine Rannala
 1-2 to be appointed

Roy Stranburg, Woodside
 Tina Foley, Belmont
 James McHenry, D.C. Police

1-2 to be appointed
 George Riley, Community Services
 Director

Donna Vallancourt, Animal Control
 Staff

ATTACHMENT B

1991 Community Animal Task Force

Charge of the Task Force

Mission: Address the pet overpopulation issue with the long range goal of eliminating the euthanasia of unwanted animals. *Availability*

Tasks: A. Review the ordinance, specifically addressing methods for implementing the following:

1. Breeding License and Administration Program.
2. Mandatory Spaying and Neutering
3. Community Educational Programs
4. Other Related Matters.

B. Report to the Board of Supervisors by August 31, 1991.

C. Set a schedule for regular meetings to be open to the public.

Structure for the Community Animal Task Force

There will be two structured committees:

1. The "Resource and Technical Assistance Committee" shall be composed of 10-15 individuals representing a cross section of the community and appropriate staff and public agency personnel. This group should meet twice monthly, identify issues and options, analyze data and work on the details of optional approaches and recommend to the Policy Committee.
2. The "Policy Committee" shall be composed of 10-15 individuals representing a cross section of the community and interested parties. This group should meet monthly to review the approaches proposed by the Resource and Technical Assistance Committee. The Policy Committee shall make recommendations to the Board of Supervisors no later than the end of August, 1991.

Roles:

A. The Resource and Technical Assistance Committee

1. Develop implementation programs consistent with the mission and issues outlined within the ordinance.
2. Recommend alternative approaches as appropriate.
3. Suggest implementation timelines.
4. Make proposals to the Policy Committee.

B. The Policy Committee

1. Make recommendations to the Board of Supervisors no later than August 31, 1991.
2. Address effectiveness with the following criteria in mind.
 - a. Economical and workable
 - b. Can be implemented in a relatively quick manner.
 - c. Can be presented to the County and Cities with the reasonable expectation for acceptance.
 - d. Have a long range impact.
3. Hold at least one public hearing prior to reporting to the Board of Supervisors.

Proposed Budget

The Board of Supervisors indicated a sum of \$15,000 would be allocated to addressing the issue. It is recommended that the following allocation be made through the Community Services Department.

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|----|----------|---|
| 1. | \$ 4,000 | Facilitation services for the Community Animal Task Force. |
| 2. | \$10,000 | Support expenses related to increased spaying and neutering services through PHS (subject to a proposal from PHS and recommendations from Community Services Director.) |
| 3. | \$ 1,000 | Miscellaneous (printing, logistics, mailing, etc.) |